
























Postal Regulatory Commission
Submitted 11/21/2011 2:39:19 PM
Filing ID: 77921
Accepted 11/21/2011

WITTEN Docket: 1388093 - 57584











*These are the 1st 18 documents that should be completed Scanned and sent to the MPOO for review

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Page	Document		
1.	<u>Request/approval to study for discontinuance (05/05/2011)</u>	<input checked="" type="checkbox"/>	
2.	<u>Notice (if appropriate) to Headquarters of suspension</u>	<input checked="" type="checkbox"/>	
3.	<u>Notice (if appropriate) to customers/district personnel of suspension</u>	<input checked="" type="checkbox"/>	
4.	<u>Highway map with community highlighted (05/17/2011)</u>	<input checked="" type="checkbox"/>	
5.	<u>Eviction notice (if appropriate) (05/04/2011)</u>	<input checked="" type="checkbox"/>	
6.	<u>Building inspection report and original photos of building deficiencies (if appropriate) (05/04/2011)</u>	<input checked="" type="checkbox"/>	
7.	<u>Post Office and community photos (05/25/2011)</u>	<input checked="" type="checkbox"/>	
8.	<u>PS Form 150, Postmaster Workload Information (05/06/2011)</u>	<input checked="" type="checkbox"/>	
9.	<u>Worksheet for calculating work service credit (05/17/2011)</u>	<input checked="" type="checkbox"/>	
10.	<u>Window transaction record (06/02/2011)</u>	<input checked="" type="checkbox"/>	
11.	<u>Record of incoming mail (06/02/2011)</u>	<input checked="" type="checkbox"/>	
12.	<u>Record of dispatched mail (06/02/2011)</u>	<input checked="" type="checkbox"/>	
13.	<u>Administrative postmaster/OIC comments (01/01/1900)</u>	<input checked="" type="checkbox"/>	
14.	<u>Inspection Service/local law enforcement vandalism reports (05/04/2011)</u>	<input checked="" type="checkbox"/>	
15.	<u>Post Office fact sheet (06/07/2011)</u>	<input checked="" type="checkbox"/>	
16.	<u>Community fact sheet (06/07/2011)</u>	<input checked="" type="checkbox"/>	
17.	<u>Alternate service options/cost analysis (05/31/2011)</u>	<input checked="" type="checkbox"/>	
18.	<u>Form 4920, Post Office Fact Sheet (06/08/2011)</u>	<input checked="" type="checkbox"/>	
19.	<u>Reccomendation and Service Replacement Type (06/14/2011)</u>	<input checked="" type="checkbox"/>	
20.	<u>Questionnaire instruction letter to postmaster/OIC (05/12/2011)</u>	<input checked="" type="checkbox"/>	
21.	<u>Cover letter, questionnaire, and enclosures (05/12/2011)</u>	<input checked="" type="checkbox"/>	
22.	<u>Returned customer questionnaires and Postal Service response letters (05/12/2011)</u>	<input checked="" type="checkbox"/>	
23.	<u>Analysis of questionnaires (06/13/2011)</u>	<input checked="" type="checkbox"/>	

24.	<u>Community meeting roster</u> (06/23/2011)	<input checked="" type="checkbox"/>	
25.	<u>Community meeting analysis</u> (06/23/2011)	<input checked="" type="checkbox"/>	
26.	<u>Community meeting letter (Need to set before questionnaire if not held before)</u> (05/12/2011)	<input checked="" type="checkbox"/>	
27.	<u>Petition and Postal Service response letter (if appropriate)</u> (01/01/1900)	<input checked="" type="checkbox"/>	
28.	<u>Congressional inquiry and Postal Service response letter (if appropriate)</u> (01/01/1900)	<input checked="" type="checkbox"/>	
29.	<u>Proposal checklist</u> (06/08/2011)	<input checked="" type="checkbox"/>	
30.	<u>District notification to Government Affairs</u> (06/29/2011)	<input checked="" type="checkbox"/>	
31.	<u>Instructions to postmaster/OIC to post proposal</u> (06/25/2011)	<input checked="" type="checkbox"/>	
32.	<u>Invitation for comments exhibit</u> (06/29/2011)	<input checked="" type="checkbox"/>	
33.	<u>Proposal exhibit</u>	<input checked="" type="checkbox"/>	
34.	<u>Comment form exhibit</u> (07/20/2011)	<input checked="" type="checkbox"/>	
35.	<u>Instructions for postmaster/OIC to remove proposal</u> (08/25/2011)	<input checked="" type="checkbox"/>	
36.	<u>Round-date stamped proposals and invitations for comments from affected offices</u> (09/12/2011)	<input checked="" type="checkbox"/>	
37.	<u>Notification of taking proposal and comments under internal consideration</u> (08/25/2011)	<input checked="" type="checkbox"/>	
38.	<u>Proposal comments and Postal Service response letters</u> (07/11/2011)	<input checked="" type="checkbox"/>	  
39.	<u>Premature Postal Regulatory Commission appeal and Postal Service response letter (if appropriate)</u> ()	<input checked="" type="checkbox"/>	
40.	<u>Proposal Analysis of comments</u> (09/01/2011)	<input checked="" type="checkbox"/>	
41.	<u>Revised proposal (if appropriate)</u> (06/13/2011)	<input checked="" type="checkbox"/>	
42.	<u>Updated PS Form 4920 (if appropriate)</u> (06/08/2011)	<input checked="" type="checkbox"/>	
43.	<u>Certification of record</u> (09/01/2011)	<input checked="" type="checkbox"/>	
44.	<u>Log of Post Office discontinuance actions</u> (09/01/2011)	<input checked="" type="checkbox"/>	

Below is the letters that need to go out and forms to complete for Posting the Final Determination for WITTEN

WITTEN Docket: 1388093 - 57584			
*These are the 1st 18 documents that should be completed Scanned and sent to the MPOO for review			Return to Flow
Page	Document		
41.	Revised proposal (if appropriate) (06/13/2011)	<input checked="" type="checkbox"/>	
42.	Updated PS Form 4920 (if appropriate) (06/08/2011)	<input checked="" type="checkbox"/>	
43.	Certification of record (09/01/2011)	<input checked="" type="checkbox"/>	
44.	Log of Post Office discontinuance actions (09/01/2011)	<input checked="" type="checkbox"/>	
45.	Transmittal to vice president, Delivery and Retail, from district manager, Customer Service and Sales (09/19/2011)	<input checked="" type="checkbox"/>	
46.	Headquarters' acknowledgment of receipt of record (09/23/2011)	<input checked="" type="checkbox"/>	
47.	Final determination transmittal letter from Headquarters (09/26/2011)	<input checked="" type="checkbox"/>	
48.	Instruction letter to postmaster/OIC on posting (10/21/2011)	<input checked="" type="checkbox"/>	
49.	Round-date stamped final determination cover sheets ()	<input type="checkbox"/>	
50.	Postal Bulletin Post Office Change Announcement ()	<input type="checkbox"/>	
51.	Vice president, Delivery and Retail, instruction letter (09/26/2011)	<input checked="" type="checkbox"/>	

FILE LINK

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05/05/2011

JOHN DIPERI
DISTRICT MANAGER
DAKOTAS PFC

SUBJECT: Authority to Conduct Investigation

I request your authorization to investigate a possible change in postal services for the office in the AL congressional district.

Post Office Name:	WITTEN
Zip+4 Code:	57584-9900
EAS Level:	53
Finance Number:	469684
County:	TRIPP
Proposed Admin Office:	WINNER PO
ADMIN Miles Away:	16.0
Near Office Name:	WINNER PO
Near Miles Away:	16.0
Number of Customers:	
Post Office Box:	43
General Delivery:	0
Rural Route (RR):	0
Highway Contract Route (HCR):	0
Intermediate RR:	0
Intermediate HCR:	0
City Delivery:	0
Total Customers:	43
ZIP Code Change:	Yes <input type="checkbox"/> NO <input checked="" type="checkbox"/> ZIP Code
Maintain Town Name:	Yes <input type="checkbox"/> NO <input type="checkbox"/>

The above office became vacant when the postmaster retired on 01/03/2007.

Vacant office, declining workload.

STEVEN CARTER
Manager, Post Office Operations

Approval to Study for Discontinuance:

JOHN DIPERI
DISTRICT MANAGER
DAKOTAS PFC

05/05/2011

DATE

cc: Area Manager, Public Affairs and Communication



Docket: 1388093

NOTICE OF POST OFFICE EMERGENCY SUSPENSION

A. Office

Name: WITTEN State: SD Zip Code: 57584
Area: WESTERN District: DAKOTAS PFC
Congressional District: AL County: TRIPP
EAS Grade: 53 Finance Number: 469684
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

• There was no Emergency Suspension for this office

Prepared by: Mary Anderson
Title: DAKOTAS PFC Post Office Review Coordinator
Tele No: (605) 333-2663

Date: 05/17/2011
Fax No: (605) 333-2777



NOTICE TO CUSTOMERS/DISTRICT PERSONNEL OF SUSPENSION

A. Office

Name: WITTEN State: SD Zip Code: 57584
Area: WESTERN District: DAKOTAS PFC
Congressional District: AL County: TRIPP
EAS Grade: 53 Finance Number: 469684
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

There was no Emergency Suspension for this office

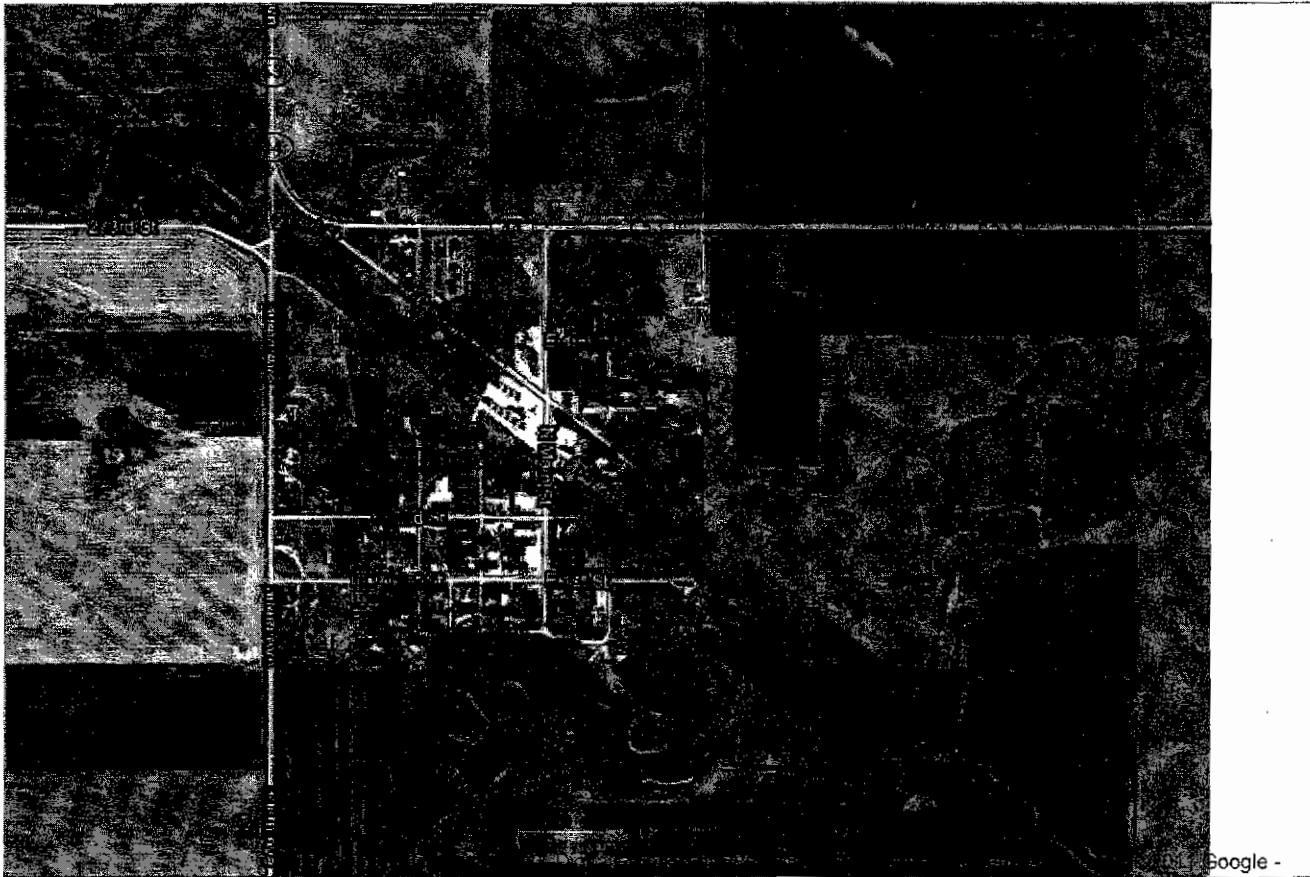
Prepared by: Mary Anderson
Title: DAKOTAS PFC Post Office Review Coordinator
Tele No: (605) 333-2663

Date: 05/17/2011
Fax No: (605) 333-2777

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To see all the details that are visible on the screen, use the "Print" link next to the map.

Google maps





Eviction Notice

A. Office

Name: WITTEN State: SD Zip Code: 57584
Area: WESTERN District: DAKOTAS PFC
Congressional District: AL County: TRIPP
EAS Grade: 53 Finance Number: 469684
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

There was no eviction notice for this office

Prepared by: Mary Anderson
Title: DAKOTAS PFC Post Office Review Coordinator
Tele No: (605) 333-2663

Date: 05/17/2011
Fax No: (605) 333-2777



Building Inspection Report

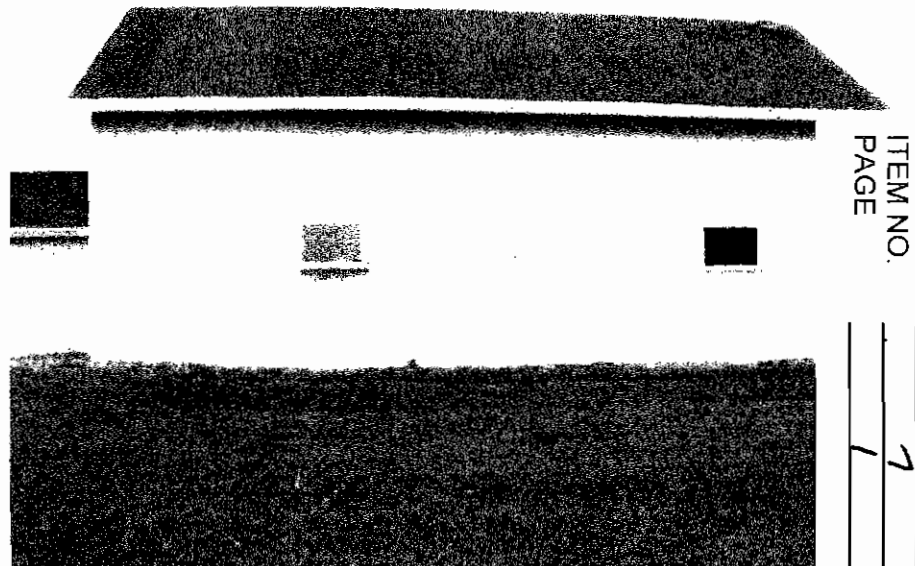
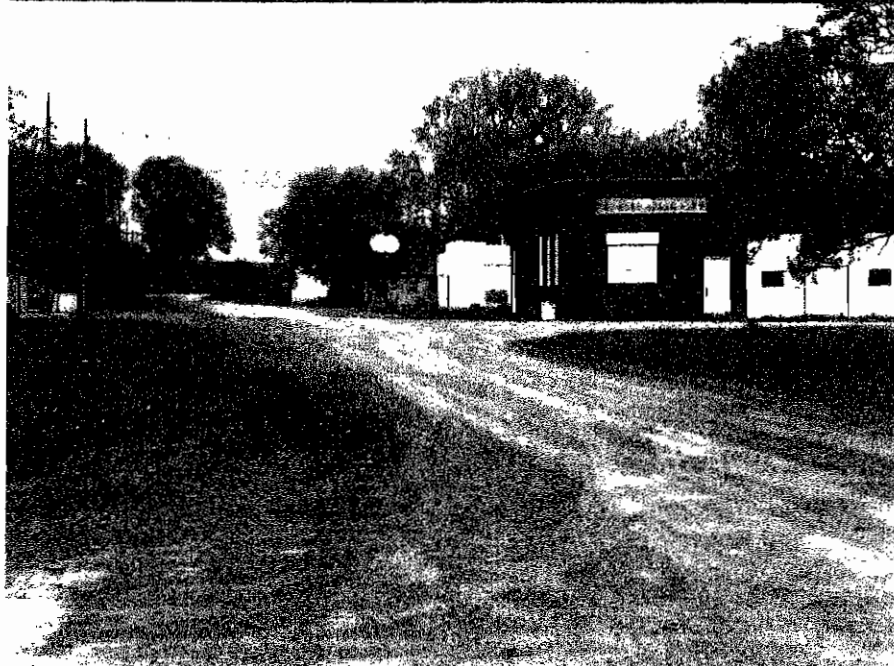
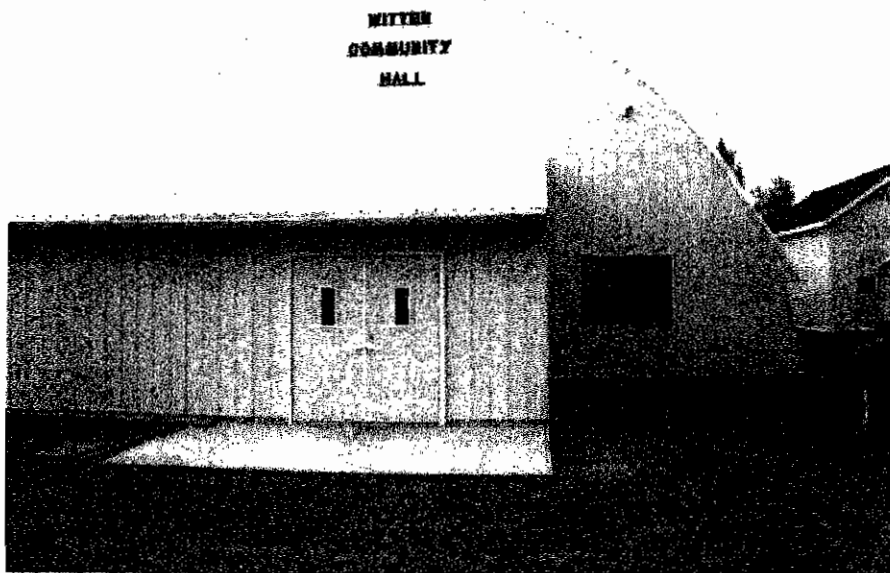
A. Office

Name: WITTEN State: SD Zip Code: 57584
Area: WESTERN District: DAKOTAS PFC
Congressional District: AL County: TRIPP
EAS Grade: 53 Finance Number: 469684
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

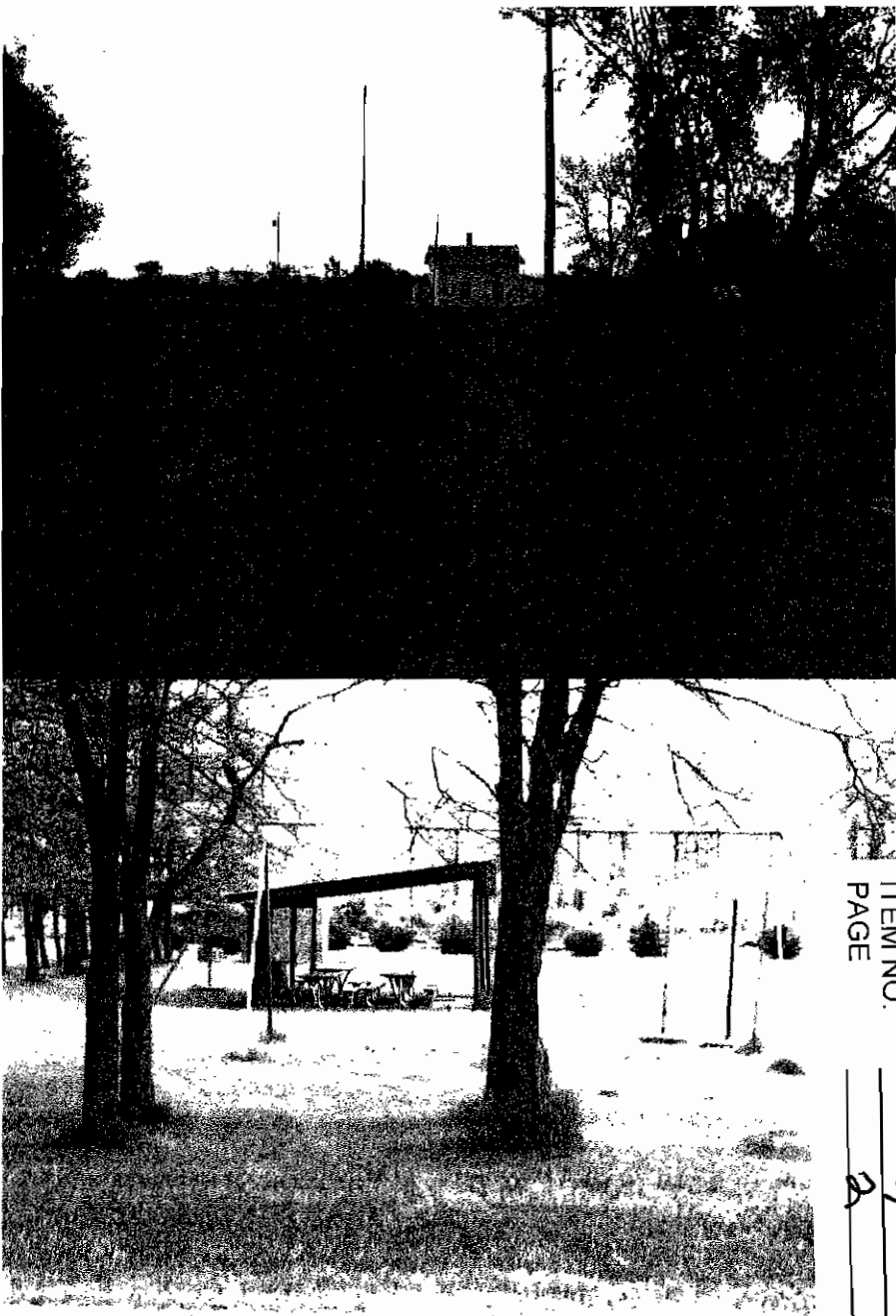
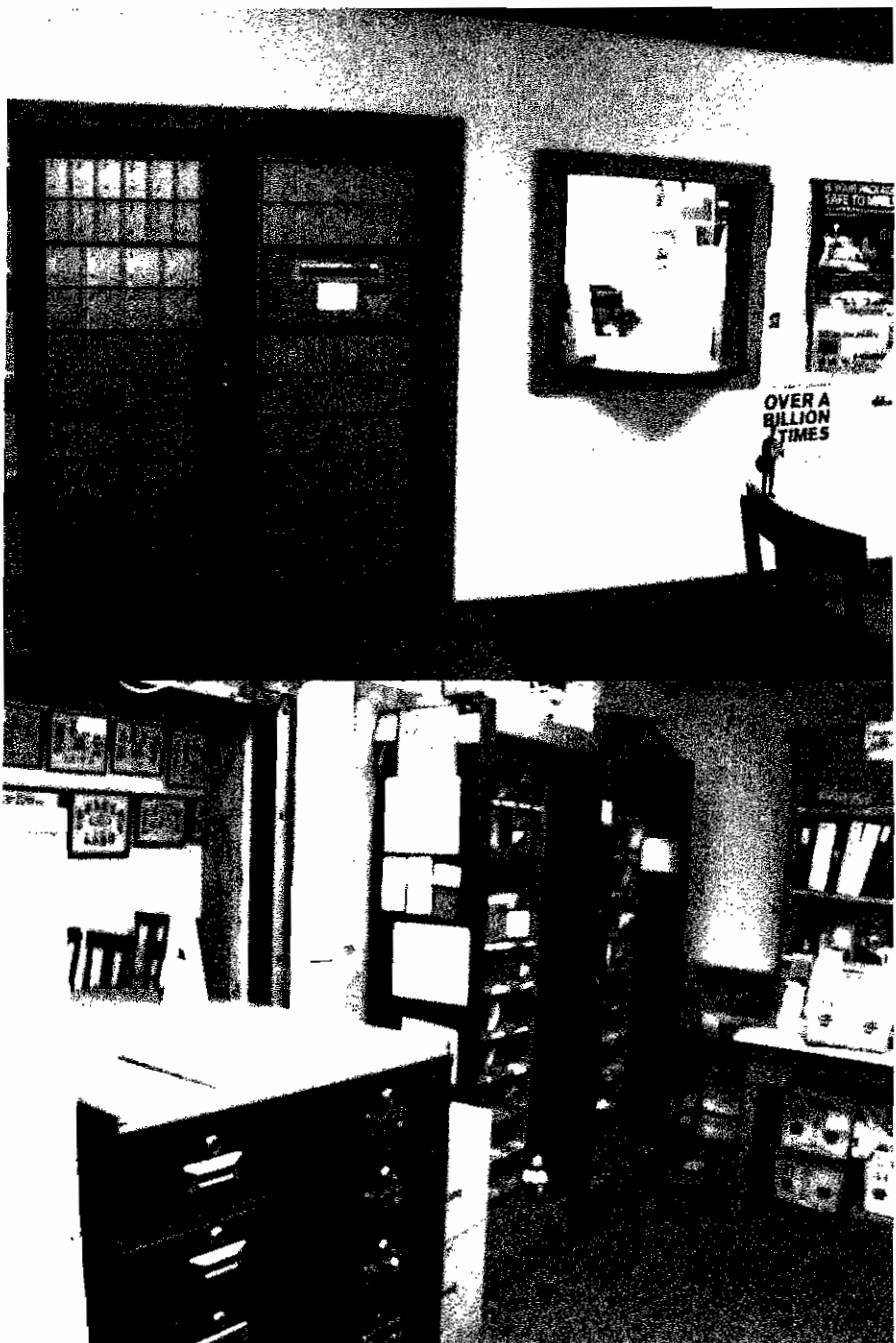
• There was no building inspection report nor photos for this office

Prepared by: Mary Anderson
Title: DAKOTAS PFC Post Office Review Coordinator
Tele No: (605) 333-2663

Date: 05/17/2011
Fax No: (605) 333-2777

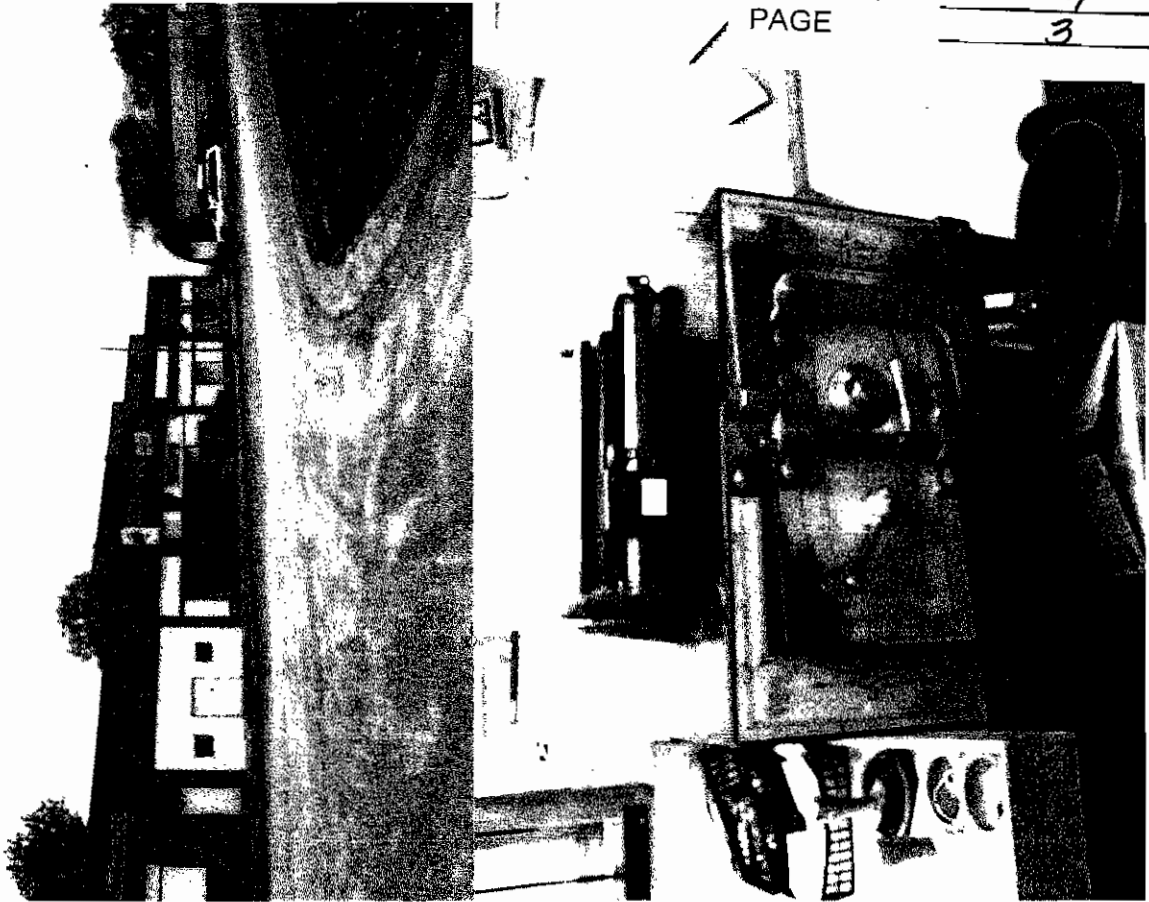


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DOCKET NO. 1388093-57584
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PS Form 150, Postmaster Workload Information

Post Office, State & Zip Code WITTEN, SD 57584		Postmaster's Signature T67190	Date 05/06/2011
District Office, State & Zip Code DAKOTAS PFC, SD 57117		District Manager's Signature John Diferi	Date 05/06/2011
(Check Box)			
<input checked="" type="checkbox"/> Vacancy <input type="checkbox"/> Management Review <input type="checkbox"/> RFR		See Instructions on Reverse	
1.	Current Office Level		53
2.	Finance Number	(1-6)	469684
3.	General Delivery Families Served	(7-9)	0
4.	Post Office Boxes/Call Boxes Rented	(10-15)	43
5.	Possible City Deliveries	(16-20)	0
6.	Administrative Rural Boxes Served	(21-25)	0
7.	Intermediate Rural Boxes Served	(26-30)	0
8.	Administrative Responsibility form Intermediate Rural Boxes for Other Offices	(31-35)	0
9.	Administrative Highway Contract/Star Route Boxes Served	(36-39)	0
10.	Intermediate Highway Contract/Star Route Boxes Served	(40-43)	0
11.	Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices	(44-47)	0
12.	Number of Carrier Stations/Branches	(48-49)	0
13.	Number of Finance Stations/Branches	(50-51)	0
14.	Number of Contract Stations/Branches & Community Post Offices	(52-53)	0
15a.	Does Office Experience A Seasonal Workload? (box one "Y" of yes, "N" for no) (If you answer "yes" of this question, complete 'Seasonal Workload' section on reverse.)	(54)	N
15b.	Duration of Experience A Seasonal Workload? (minimum of 8 weeks)	(55-56)	0
16.	Does Office Perform Outgoing Distribution for Other Offices?	(57)	N
17.	Does Office Perform Incoming Distribution for Other Offices?	(58)	N
18.	Does Office Perform Incoming Secondary Distribution for Other Offices?	(59)	N
19.	Do You Separate All Incoming Letter Size Mail to City & Rural Carrier Routes for Your Own Office?	(60)	N
20.	Do You Separate All Incoming Flat Size Mail to City & Rural Carrier Routes for Your Own Office?	(61)	N
21.	Do You Have Responsibility for Vehicle Maintenance Facilities?	(62)	N
22.	Does Your Office Have Administrative Responsibility for an Air Transfer Office?	(63)	N
23.	Is Postmaster Lessor for Government Owned Building?	(64)	N
24.	Does Office Have MPLSM/SPLSM?	(65)	N
25.	Does Office Distribute Food Stamps?	(65)	N

PS Form 150, Postmaster Workload Information

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	Normal	During Seasonal Period
General Delivery Families Served	0	0
Post Office Boxes/Call Boxes Rented	43	0
Possible City Deliveries	0	0
Administrative Rural Boxes Served	0	0
Intermediate Rural Boxes Served	0	0
Administrative Responsibility/Number Intermediate Rural Boxes	0	0
Administrative Highway Contract/Star Route Boxes Served	0	0
Intermediate Highway Contract/Star Route Boxes Served	0	0
Administrative Responsibility/Number Intermediate Highway Contract/Star Route Boxes	0	0

Instructions

- Enter current evaluated office level.
- Enter the 2 digit post office finance number.
- Enter number of general delivery families served.
- Enter total number of post office boxes and call boxes rented. Do not confuse with the total number available. This total should include boxes rented at classified stations/branches as well as the main office including GPO's.
- Enter total possible city deliveries. The total reported should equal the total possible deliveries shown on Form 1821, Carrier Route Report, for the previous accounting period.
- Enter the number of administrative boxes served. This is the number of rural route boxes served, within your ZIP Code ONLY by carriers administratively reporting to you. Do not include boxes on the routes which are in the ZIP Code of an intermediate office.
- Enter the number of intermediate rural boxes served. This is the number of rural boxes, within your ZIP Code, served by a carrier administratively reporting to another postmaster. For credit, the mail must be incoming to your office and separated to the routes within your ZIP Code by you or your employees prior to carrier sequencing.
- Enter the number of intermediate rural boxes for which you are administratively responsible. This is the number of boxes served by a carrier administratively responsible to you, but which are located in the ZIP Code for another office.
- Enter the number of administrative highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor for whom you have administrative responsibility. Do not include boxes on the routes which are in the same ZIP Code of an intermediate office.
- Enter the number of intermediate highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor who administratively reports to another Postmaster. For credit the mail must be incoming to your office and separated to the contract route by you or your employees.
- Enter the number of intermediate highway contract star route boxes for which you are administratively responsible. This is the number of boxes served by a contractor for whom you are administratively responsible and which are located in the ZIP Code of another office.
- Enter the number of classified stations and/or branches that have carrier delivery service.
- Enter the number of classified finance stations and/or branches (without carrier delivery service) staffed by postal employees.
- Enter the total number of contract stations, rural stations and community post offices.
 - A contract station is a detached finance unit manned by non-postal employees.
 - A rural station is a post office box delivery unit serviced by a rural carrier.
 - A community post office is a contract unit which provides service in a small community.
- To receive credit for a seasonal workload increase the items shown on the seasonal workload portion of the form must show a 25% increase and must last for a minimum of 8 weeks. The Christmas Season is not to be considered as a seasonal workload increase. Should your office have a seasonal workload increase you should enter the exact number of weeks the season lasts and complete the seasonal workload portion of the form in its entirety.

Questions 16 Thru 25 Should Be Answered Y (Yes) or N (No)

- Does office separate massed outgoing mail originating in other associate offices to three digit ZIP CODE designating offices and/or area distribution centers and demonstrate a culling, facing and cancelling operation?
- Does office separate massed three digit sorted incoming mail to a five digit sort for other associate offices?
- Does office separate incoming mail to carrier routes for other associate offices?
- Does office separate all incoming letter size mail to city, rural and/or star routes?
- Does office separate all incoming flats to city and/or rural carrier routes without assistance from an MPC?
- Do you have a vehicle maintenance facility under your jurisdiction?
- Do you have an air transfer office under your jurisdiction?
- Do you occupy a government-owned building and lease a portion of the building to someone else?
- Does your office operate a Multiple Position Letter Sorting Machine (MPLSM) or Single Position Letter Sorting Machine (SPLSM)?
- Does your office distribute food stamps?

Worksheet for calculating Workload Service Credit (WSC) for Post Offices

Worksheet for calculating Workload Service Credit (WSC) for Post Offices

Office Name: WITTEN
 Office Zip+4: 57584 -9900 District: DAKOTAS PFC

Activity WSCs

General Delivery Families Served (Item 3, PS Form 150)	<u>0</u>	X 1.0	=	<u>0</u>
Post Office Boxes/Call Boxes Rented (Item 4, PS Form 150)	<u>43</u>	X 1.0	=	<u>43</u>
Possible City Deliveries (Item 5, PS Form 150)	<u>0</u>	X 1.33	=	<u>0</u>
Administrative Rural Boxes Served (Item 6, PS Form 150)	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Rural Boxes Served (Item 7, PS Form 150)	<u>0</u>	X 0.7	=	<u>0</u>
Administrative Responsibility for Intermediate Rural Boxes for Other Offices (Item 8, PS Form 150)	<u>0</u>	X 0.3	=	<u>0</u>
Administrative Highway Contract/Star Route Boxes Served (Item 9, PS Form 150)	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Highway Contract/Star Route Boxes Served (Item 10, PS Form 150)	<u>0</u>	X 0.7	=	<u>0</u>
Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices (Item 11, PS Form 150)	<u>0</u>	X 0.3	=	<u>0</u>
Total Activity WSCs				<u>43</u>

Revenue WSCs

First	25 revenue units:	1.00	X	<u>25</u> units	=	<u>25.00</u>
Next	275 revenue units:	0.50	X	<u>0</u> units	=	<u>0.00</u>
Next	700 revenue units:	0.25	X	<u>0</u> units	=	<u>0.00</u>
Next	5000 revenue units:	0.10	X	<u>0</u> units	=	<u>0.00</u>
	Balance of revenue units:	0.01	X	<u>0</u> units	=	<u>0.00</u>
Total revenue WSCs:						<u>25.00</u>

Activity WSCs 43 + Revenue WSCs = 25.00 Base WSCs 68.00 = EAS Grade C

Previous evaluation: EAS grade 53

Effective date of change in service hours: _____ (if appropriate)
 (when a vacancy exists, hours must reflect the appropriate EAS grade)

Worksheet completed by:

MARY ANDERSON

MARY.D.ANDERSON@USPS.GOV

Printed Name

Signature

DAKOTAS PFC District Review Coordinator

05/17/2011

Title

Date



05/10/2011

OIC/POSTMASTER

SUBJECT: WITTEN Post Office

As you are aware, the Postal Service is evaluating a possible change in how postal services are provided to WITTEN customers.

Please conduct the following surveys: Window Transaction Survey, Survey of Incoming Mail, and Survey of Dispatched Mail at the WITTEN Post Office for a 2-week period. The surveys should begin 05/14/2011 and end on 05/27/2011. Please complete the enclosed forms as accurately as possible.

All forms should be completed by 05/28/2011. The completed forms may become part of an official and public record.

Thank you for your assistance. If you have any questions, please contact MARY ANDERSON, Post Office Review Coordinator, at (605) 333-2663.

MARY ANDERSON

Post Office Review Coordinator

cc: Official Record

Links: Window Transaction Survey - http://hqcsopps/po_dis/win/in_survey.cfm?fin=1388093

Survey of Incoming Mail - http://hqcsopps/po_dis/invol/in_survey.cfm?fin=1388093

Survey of Dispatched Mail - http://hqcsopps/po_dis/outvol/in_survey.cfm?fin=1388093

Window Transaction Survey

Window Transaction Survey

PO Name: WITTEN ZIP+4: 57584 - 9900 Completed By: MARY ANDERSON
 Survey Period: 05/14/2011 through 05/27/2011

Record the number of retail window transactions in the appropriate columns for each day. Consider a sale of stamps as one transaction. A sale of stamps and a money order is two transactions. Do not record the handing out over the counter of box mail, general delivery mail, or carrier mail. Instead of this worksheet, you may use PS Form 2007-A, Window Transaction Record; PS Form 2007-B, Window Transaction Conversion; and PS Form 2007-C, Window Transaction Survey. To obtain the average daily number of transactions, divide the total number of transactions during the survey period by the number of days in the survey. The allowable time per transaction is shown in each column in minutes. To determine the average daily workload in minutes, multiply the number of transactions in each column by the time conversion for that column, total the time conversions for all columns, and divide the total number of minutes by the number of days in the survey period.

Day/Date	Postage Sales (.777)	Priority Parcels Money Orders (1.083)	Express Registered C.O.D (1.969)	Passports Meter Settings (5.06)	Box Rent (2.875)	Certified Insured Special Service (1.792)	Misc. Services (1.787)	Nonrevenue Services (1.188)
Sat - 05/14	1	0	0	0	0	0	0	0
Sun - 05/15	0	0	0	0	0	0	0	0
Mon - 05/16	5	0	0	0	0	0	0	0
Tue - 05/17	3	2	0	0	0	0	0	0
Wed - 05/18	3	0	0	0	0	0	0	1
Thu - 05/19	4	0	0	0	0	0	0	0
Fri - 05/20	2	0	0	0	0	0	0	0
Sat - 05/21	1	0	0	0	0	0	0	0
Sun - 05/22	0	0	0	0	0	0	0	0
Mon - 05/23	5	0	0	0	0	0	0	0
Tue - 05/24	4	0	0	0	0	0	0	0
Wed - 05/25	3	1	0	0	0	0	0	0
Thu - 05/26	3	0	0	0	0	0	0	0
Fri - 05/27	4	0	0	0	0	0	0	0
TOTALS	38	3	0	0	0	0	0	1
Time Factor	X .777	X 1.083	X 1.969	X 5.06	X 2.875	X 1.792	X 1.787	X 1.188
Daily Average	2.5	0.3	0.0	0.0	0.0	0.0	0.0	0.1
Average Number Daily Transactions:				3.5		Average Daily Retail Workload in Minutes:		2.9

Survey of Incoming Mail

Survey of Incoming Mail
(Record in Pieces)

Post Office Name and Zip+4

WITTEN 57584 - 9900

Dates Recorded

05/14/2011 through 05/27/2011

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 05/14	115	6	0	68	1	0	2	0
Sun - 05/15	0	0	0	0	0	0	0	0
Mon - 05/16	40	25	0	47	0	3	2	0
Tue - 05/17	43	24	0	63	0	1	1	0
Wed - 05/18	49	38	3	100	0	1	1	0
Thu - 05/19	29	25	4	57	0	1	0	0
Fri - 05/20	58	26	2	57	0	2	0	0
Sat - 05/21	49	22	0	23	0	0	1	0
Sun - 05/22	0	0	0	0	0	0	0	0
Mon - 05/23	56	58	0	21	0	3	0	0
Tue - 05/24	28	8	2	79	0	3	0	0
Wed - 05/25	46	26	1	75	1	1	0	0
Thu - 05/26	36	12	4	58	2	1	0	0
Fri - 05/27	50	42	1	62	0	2	0	0
TOTALS	599	312	17	710	4	18	7	0
Daily Average	49.9	26.0	1.4	59.2	0.3	1.5	0.6	0.0

Signature of Person Making Count:

MARY ANDERSON

Printed Name:

MARY ANDERSON

Date:

06/02/11

Conversion Rate

Letter Type	Total Pieces Per Foot	Flat Type	Total Pieces Per Foot
Manual Letters	227	Manual Flats	115
Automated Letters	215	Automated Flats	115
Sequenced Letters	227	Sequenced Flats	115

Conversion rates are subject to periodic updates which will be published and disseminated when applicable.

Survey of Dispatched Mail

Survey of Dispatched Mail
(Record in Pieces)

Post Office Name and Zip+4

WITTEN 57584 - 9900

Dates Recorded

05/14/2011 through 05/27/2011

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 05/14	4	0	0	0	0	0	0	0
Sun - 05/15	0	0	0	0	0	0	0	0
Mon - 05/16	24	0	1	1	0	0	0	0
Tue - 05/17	4	0	1	0	0	0	0	0
Wed - 05/18	26	0	0	0	0	1	0	0
Thu - 05/19	20	0	1	1	0	0	0	0
Fri - 05/20	16	0	0	0	0	0	0	0
Sat - 05/21	8	0	0	0	0	0	0	0
Sun - 05/22	0	0	0	0	0	0	0	0
Mon - 05/23	11	0	0	0	0	0	0	0
Tue - 05/24	8	0	1	0	0	0	0	0
Wed - 05/25	17	0	0	0	0	0	0	0
Thu - 05/26	6	0	0	0	0	0	0	0
Fri - 05/27	25	0	0	0	0	0	0	0
TOTALS	169	0	4	2	0	1	0	0
Daily Average	14.1	0.0	0.3	0.2	0.0	0.1	0.0	0.0

Signature of Person Making Count:

MARY ANDERSON

Printed Name:

MARY ANDERSON

Date:

06/02/11



01/01/1900

OIC/POSTMASTER

SUBJECT: WITTEN Post Office

Please provide the names and addresses of businesses, religious institutions, civic organizations, and local government offices, and schools that are served by the WITTEN Post Office. The list of businesses should include small, part-time and in-home businesses, as well as public institutions, such as schools, police departments, etc; religious institutions and businesses physically located outside the community that use retail services on a routine basis at the WITTEN Post Office. Also, please provide the total number of permit mailers and postage meter customers. Indicate in the space below the total number of Post Office box, general, and street delivery customers served by the office. Return all documents to MARY ANDERSON by 01/15/1900. This information will be entered into the official record for public viewing.

Post Office Box	<u>43</u>
General Delivery	<u>0</u>
Rural Route (RR)	<u>0</u>
Highway Contract Route (HCR)	<u>0</u>
Intermediate RR	<u>0</u>
Intermediate HCR	<u>0</u>
City Delivery	<u>0</u>
Total Customers	<u>43</u>

If you have any comments on alternate means of providing services to the WITTEN customers, please provide them below:

MARY ANDERSON
Post Office Review Coordinator

Comments:

When the building that the post office was in went up for sale, the mayor and the city people started working on a different building for the post office. Many hours of volunteer labor were given to refurbish an old building so it would meet post office code. The city took care of the expenses of the supplies needed. Witten has 2 churches, Baptist and Lutheran. We have a grade school, where there will be 2 full time teachers next year, because there will be more children. Witten Feed and Grain is a very busy grain elevator and they also sell cattle feed supplement. We have a welding and repair shop-Best Welding used by a good number of the farmers and ranchers. We have a Village Grocery, where you can buy your everyday grocery needs. Starting this summer a bar and grill will be opening. We have a very active American Legion, which sends out meeting notices every other month. We have a Fire Department, that puts on a big fireworks show the 4th of July. They have 2 or 3 mailing a year about their activities. We have a Bed and Breakfast just a few miles out of town.

One of the ranchers in the area has a bull sale every year and they buy postage for their sale catalogues. We have Miss B Haven Goat Ranch, who sells soap and other products made from her goats. We have Andersen Fencing, that does repairing and building new fences for the local ranchers. We have J&J Quilting who does quilting and making quilts. The safety of packages left for a carrier is a big concern. It is 15 miles to the nearest post office if you live in Witten. It is a lot more miles if you live outside of Witten on one of the farms. This community is very supportive and they need to have a local post office.

cc: Official Record



05/04/2011

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the WITTEN Post Office, 57584 - 9900, located in TRIPP County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please enter your findings in the yellow blocks below. Once complete please click submit. You can print from above. Signatures are captured electronically.

Thank you for your assistance in this matter

MARY ANDERSON
Post Office Review Coordinator
DAKOTAS PFC

NBR records of mail theft or vandalism: 0

Comments/Findings:

cc: Official Record

Post Office Survey Sheet

Post Office Name WITTEN ZIP+4 57584-9900
Congressional District AL Date 06/07/2011

1. List specific information about the facility, such as structural defects, safety hazards, lack of running water or restrooms (if so, where restrooms are available), security, and other deficiencies or factors to consider.

2. Is the facility accessible to persons with disabilities? ☒ Yes ☐ No

3. Lease terms? 30-day cancellation clause? yes

4. Are suitable alternate quarters available for an independent Post Office? If so, where?

5. List potential CPO sites.

6. Are there any postage meter customers or permit mailers? ☐ Yes ☒ No
If yes, please identify them by name and address.

7. Which career and noncareer employees will be affected and what accommodations will be made for them?

8. How is mail received and dispatched at the office and at what times? How will this be affected by discontinuance? Will a collection box be retained? Will a locked pouch be utilized?

How many Post Office boxes are installed? 76
How many Post Office boxes are used? 43
What are the window service hours? 09:00 - 12:30 - 13:00 - 14:00 M-F
09:00 - 10:30 S
What are the lobby hours? 09:00-12:30 & 1:00-2:00 M-F
09:00-10:30 S
9. Have there been recent cases of mail theft or vandalism reported to the postmaster/OIC? Explain.

Post Office Survey Sheet(continued)

Docket: 1388093 - 57584

Page Nbr: 15

Page Nbr: 2

10.	What equipment in the Post Office is not owned by the Postal Service (e.g., Post Office Boxes, furniture, safe)? safe & sorting table	
11.	List potential CBU/parcel lockers sites and distances from present Post Office site.	
12.	Are there any special customer needs? (People who cannot read or write, who cannot drive, who have infirmities or physical handicaps, etc.) How can these people be accommodated?	
13.	Rural delivery/HCR delivery.	
a.	What is current evaluation?	
b.	Will this change result in the route being overburdened?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If so, what accommodations will be made to adjust the route?	
c.	How many boxes and miles will be added to the route?	43, box 4.00 Miles
d.	What would be the additional annual expense if the route is increased?	5829
e.	What is the one-time cost of CBU/parcel locker installation (id appropriate)?	0
f.	At what time of the day does the carrier begin delivery to the community?	
	Will this delivery time be affected if the office is discontinued? (Y or N)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If so, how?	0
14.	Are the Post Office box fees at the facility that will provide alternative service different from those at the office to be discontinued? If so, how (Cost)? <input type="checkbox"/> More <input checked="" type="checkbox"/> Same <input type="checkbox"/> Less	

Community Survey Sheet

Community Survey Sheet

Post Office Name	<u>WITTEN</u>	ZIP+4	<u>57584-9900</u>
Congressional District	<u>AL</u>	Date	<u>06/07/2011</u>

1. Incorporated? ☐ Yes ☒ No
Local government provided by: Tripp County/Witten town board
Police protection provided by: Tripp County sheriff
Fire protection provided by: Witten fire department
School location: Witten (elementary), Winner or Colome (high school)
2. What population growth is expected? (Please document your source)
Projected Annual Household Growth Rate: -1.44%
3. What residential, commercial, or business growth is expected? (Please document your source)
4. History. (Are there any special historical events related to the community?
Are there any special community events to consider?
Is the Post Office facility a state or national historic landmark (see ASM 515.23)?
Check with the field real estate office when verification is needed.)
5. What is the geographic/economic make-up of the community (e.g., retirees, commuters, self-employed, farmers)?
retirees, commuters, self-employed, farming, ranching
6. Which nonpostal services are provided by the Post Office (e.g., public bulletin board,
school bus stop, community meeting location, voting place, government form distribution center.
Do employees of the office offer assistance to senior citizens and handicapped)?
What provisions can be made for these services if the Post Office is discontinued?

Highway Contract Route Cost Analysis Form

Highway Contract Route Estimated Cost for Alternative Service

Office Name: WITTEN

Office Zip+4: 57584 -9900

District: DAKOTAS PFC

1. Enter the number of additional
boxes to be added to the route 43 x 3.64 hours per year 156.52

2. Enter the number of additional
miles to be added to the route 4.00 x 10.40 hours per year 41.60

Total time added to the route 198.12

3. Enter the HCR hourly rate
(Contact Area Manager, Purchasing/Contracting
Officer) 29.42

Total additional compensation (HCR hourly rate x total time added to the route) 5,828.69

Rural Route Cost Analysis Form

Docket: 1388093 - 57584

Item Nbr: 17

Page Nbr: 2

Rural Route Carrier Estimated Cost for Alternative Replacement Service

Office Name: WITTEN
Office Zip+4: 57584 -9900 District: DAKOTAS PFC

- | | | | | |
|----|---|-------------|-----------------------|-------------|
| 1. | Enter the number of additional boxes to be added to the rural route | <u>0</u> | | |
| 2. | Enter the number of additional miles to be added to the route | <u>0.00</u> | | |
| | Enter the volume factor | <u>0.00</u> | | |
| | Total (additional boxes x volume factor) | | | <u>0.00</u> |
| 3. | Enter the number of additional boxes to be added to the rural route | <u>0</u> | | |
| | Centralized boxes | <u>0.00</u> | x 1.00 Min | <u>0.00</u> |
| | Regular L route boxes | <u>0.00</u> | x 1.82 Min | <u>0.00</u> |
| | Regular Non-L route boxes | <u>0.00</u> | x 2.00 Min | <u>0.00</u> |
| | Total additional box allowance | | | <u>0.00</u> |
| 4. | Enter the number of additional daily miles to be added to the rural route | <u>0.00</u> | x 12 Mileage Standard | <u>0.00</u> |
| | Total additional minutes per week (miles carried to two decimal places) | | | <u>0.00</u> |
| 5. | Total additional annual minutes (additional minutes per week year) | <u>0.00</u> | x 52 Weeks | <u>0.00</u> |
| 6. | Total additional annual hours (additional annual minutes/ 60 minutes per hour) | <u>0.00</u> | / 60 Minutes | <u>0.00</u> |
| 7. | Enter the rural cost per hour (see national payroll summary report - rural carrier, consolidated) | <u>0.00</u> | | |
| | Total Annual Cost (additional annual hours x rural cost per hour) | | | <u>0.00</u> |
| 8. | Enter lock pouch allowance (if applicable) | | | <u>0.00</u> |
| | Total annual cost for alternate service (annual cost minus lock pouch allowance) | | | <u>0.00</u> |

U.S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet				1. Date Prepared 06/05/2011																								
2. Post Office Name WITTEN		3. State and ZIP + 4 Code SD, 57584-9900																										
4. District, Customer Service DAKOTAS PFC	5. Area, Customer Service WESTERN	6. County TRIPP	7. Congressional District AL																									
8. Reason for Proposal to Discontinue Vacant office, declining workload.		9. PO Emergency Suspend (Reason and Date) No Suspension		10. Proposed Permanent Alternate Service																								
11. Staffing																												
a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: retired Occupied 01/03/2007 b. <input checked="" type="checkbox"/> OIC <input type="checkbox"/> Career <input type="checkbox"/> Non-Career c. Current PM POSITION Level (150) Downgraded from EAS-53 d. No of Clerks- 0 No of Career- 0 No of Non-Career- 0 e. No of Others- 0 No of Career- 0 No of Non-Career- 1		12. Hours of Service <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>a. Time M-F 09:00 - 12:30 - 13:00 - 14:00</td> <td>Sat 09:00 - 10:30</td> <td rowspan="2" style="text-align: center; vertical-align: middle;">Total Window Hours Per Week 24.00</td> </tr> <tr> <td>a. Lobby Time M-F 09:00-12:30 & 1:00-2:00</td> <td>Sat 09:00-10:30</td> </tr> </table>			a. Time M-F 09:00 - 12:30 - 13:00 - 14:00	Sat 09:00 - 10:30	Total Window Hours Per Week 24.00	a. Lobby Time M-F 09:00-12:30 & 1:00-2:00	Sat 09:00-10:30																			
a. Time M-F 09:00 - 12:30 - 13:00 - 14:00	Sat 09:00 - 10:30	Total Window Hours Per Week 24.00																										
a. Lobby Time M-F 09:00-12:30 & 1:00-2:00	Sat 09:00-10:30																											
13. Number of Customers Served																												
a. General Delivery 0 b. P.O. Box 43 c. City Delivery 0 d. Rural Delivery 0 e. Highway Contract Route Box 0 f. Total 43 g. No. Receiving Duplicate Service 0 h. Average No. Daily Transactions 3.50		14. Daily Volume (Pieces) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Types of Mail</th> <th>Received</th> <th>Dispatched</th> </tr> </thead> <tbody> <tr> <td>a. First-Class</td> <td>75</td> <td>14</td> </tr> <tr> <td>b. Newspaper</td> <td>60</td> <td>0</td> </tr> <tr> <td>c. Parcel</td> <td>1</td> <td>0</td> </tr> <tr> <td>d. Other</td> <td>0</td> <td>0</td> </tr> <tr> <td>e. Total</td> <td>136</td> <td>14</td> </tr> <tr> <td>f. No. of Postage Meters</td> <td></td> <td>0</td> </tr> <tr> <td>g. No. of Permits</td> <td></td> <td>0</td> </tr> </tbody> </table>			Types of Mail	Received	Dispatched	a. First-Class	75	14	b. Newspaper	60	0	c. Parcel	1	0	d. Other	0	0	e. Total	136	14	f. No. of Postage Meters		0	g. No. of Permits		0
Types of Mail	Received	Dispatched																										
a. First-Class	75	14																										
b. Newspaper	60	0																										
c. Parcel	1	0																										
d. Other	0	0																										
e. Total	136	14																										
f. No. of Postage Meters		0																										
g. No. of Permits		0																										
Finances a. FY 2008 2009 2010		Receipts \$ 11,659 \$ 11,080 \$ 9,874	b. EAS Step 1 PM Basic Salary (no Cola) \$ 15350	c. PM Fringe Benefits (33.5% of b.) \$5,142																								
16a. Quarters																												
<input type="checkbox"/> Postal Owned <input checked="" type="checkbox"/> Leased (if Leased, Expiration Date) 09/24/2011 Annual Lease \$ 1080 30-day cancellation clause? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by) Located in: <input type="checkbox"/> Business <input type="checkbox"/> Home <input type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																												
16b. Explain:																												
17. Schools, Churches and Organization in Service Area: No: 0 American Legion Witten Baptist Church Witten Lutheran Church Witten elementary school		19. Administrative/Emergency Office (Proposed): Name WINNER EAS Level 18 Miles Away 16.0 Window Service Hours: M-F 0830 to 1630 SAT 0900 to 1030 Lobby Hours: M-F 0800 to 1730 SAT 0800 to 1500 PO Boxes Available: 245																										
18. Businesses in Service Area: No: 0 Witten Feed & Grain East Welding Village Grocery Bed & Breakfast Mize B Haven Goat Ranch Andersen Fencing J&J Ouilting		20. Nearest Post Office (if different from above): Name WINNER EAS Level 18 Miles Away 18.0 Window Service Hours: M-F SAT Lobby Hours: M-F SAT PO Boxes Available: 0																										
21. Prepared by																												
Printed Name and Title MARY ANDERSON		Signature MARY ANDERSON		Telephone No. AC () (605) 333-2683																								
PO Discontinuance Coordinator Name MARY ANDERSON		Telephone No. AC () (605) 333-2683		Location SIOUX FALLS, SD																								



A. Office

Name: WITTEN State: SD Zip Code: 57584
Area: WESTERN District: DAKOTAS PFC
Congressional District: AL County: TRIPP
EAS Grade: 53 Finance Number: 469684
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 19. And the verification of new service type is complete.

Prepared by: Mary Anderson
Title: DAKOTAS PFC Post Office Review Coordinator
Tele No: (605) 333-2663

Date: 06/21/2011
Fax No: (605) 333-2777



05/12/11

OIC/POSTMASTER

SUBJECT: WITTEN Post Office

Enclosed are questionnaires addressed to customers of the WITTEN Post Office. I have also enclosed additional copies of the questionnaires for any retail or other customer who wishes to complete one. Please furnish these questionnaires to retail customers upon request. All completed forms should be forwarded to my office by 05/23/2011 for further review.

Mary Anderson
Post Office Review Coordinator
Enclosures



05/12/2011

POSTAL CUSTOMER
WITTEN POST OFFICE
WITTEN, SD 57584

Dear Postal Service Customer:

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way your postal service is provided. The recommended change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective service.

The Postmaster at the Witten Post Office retired on 01/03/2007. The Office is being studied for possible closing or consolidation for the following reasons: Vacant office, declining workload.

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, by highway contract route service emanating from the Winner Post Office.

We estimate that carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the Winner Post Office, located 16.0 miles away. Hours of service at this office are 0830 to 1630, Monday through Friday, and 0900 to 1030 on Saturday. Post Office box service is available at this location at the same fees.

I invite you to think about a possible change to highway contract route service. Please return the enclosed questionnaire by 05/23/2011 using the pre-addressed envelope provided or at the community meeting. Please be aware that, if we formalize a proposal, your questionnaire will become part of an official record and will be available for public viewing.

You may, of course, want to discuss this form of service with us before drawing any conclusions. Postal representatives will be at the the Witten Post Office/Town Hall on Monday, May 23, 2011 from 10:30 a.m. to 11:30 a.m. to answer questions and provide information about our service. You may wish to discuss and submit your questionnaire at that time.

If you have any questions, you may call Mary Anderson at (605) 333-2663.

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Debra Brost".

DEBRA BROST
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550

Enclosures:

Questionnaire and return envelope Summary of Post Office Change Regulations,
Carrier delivery information CBU information sheet (when appropriate)



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☐ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping

☐ Personal needs

☐ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Mailing Address

Name:

Address:

Telephone:

Date:

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☒ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Pierre, Valentine

☐ Personal needs

☒ Banking Winner

☒ Employment Winner

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name: Amy Moeller

Address: PO Box 202 Witten SD 57584

Telephone: 605-879-2458

Date: 5-14-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/16/2011

AMY MOELLER
PO BOX 202
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2863.

Sincerely,

A handwritten signature in dark ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

CLUSTER BOXES WOULD BE IMPOSSIBLE!! I AM DISABLED + USING

- d. Using public bulletin board ☒ YES ☐ NO

- e. Other ☒ YES ☐ NO

If yes, please explain:

OUR COMMUNITY!! P.O. IS THE CENTER OF

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

I RECEIVE LARGE PACKAGES 6 DAYS/WEEK!! GOING TO WINNER WOULD
COST ME \$6/DAY, \$36/WK, \$1772/YR.. I CURRENTLY LIVE ON \$7,200
/YR.. THIS CHANGE WOULD BE DEVASTATING!!



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

I AM DISABLED AND A CLUSTER BOX
WOULD BE IMPOSSIBLE FOR ME TO USE!!
0-0

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

- ☒ Shopping SIoux FALLS / PIERRE
- ☒ Personal needs HI
- ☒ Banking GREGORY
- ☐ Employment NONE
- ☐ Social needs NONE

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name:

Ken FAY

Address:

Box 221

Telephone:

879-2014

Date:

05/14/2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/17/2011

KEN FAY
PO BOX 221
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☒ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

hold door open

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☒ YES ☐ NO

If yes, please explain:

put adds on board

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☒ Better ☐ Just as Good ☐ No Opinion ☐ Worse

If yes, please explain:

on time nice lady at box in winter

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

retired ☒ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name:

Patricia Pore

Address:

P.O. Box 248

Telephone:

605 879 2006

Date:

5-14-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

yes, would continue to use them if the Post Office is discontinued?



05/17/2011

POSTAL CUSTOMER

PO BOX 248
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You stated that you would miss the special attention and assistance provided by the personnel at the suspended Post Office. Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☒ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☐ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name:

Betty Tullis

Address:

P.O. Box 155 Witten S.D. 57584

Telephone:

605 - 879 - 2301

Date:

5 - 14 - 2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

I think it would be much harder to deliver to boxes than to P.O. It would be a big blow to Witten to lose their P.O.



05/17/2011

BETTY TUTTLE

PO BOX 155
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the suspended Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

got a sign by post

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping *Winn-Dixie*

☒ Personal needs *Winn-Dixie*

☒ Banking *Winn-Dixie*

☐ Employment

☒ Social needs *Winn-Dixie*

5. Do you currently use local businesses in the community? *no, not much.*

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued? *probably not*

☐ Yes ☒ No

Name:

Layla Marie

Address:

Box 243 Witten SD

Telephone:

605 879 2378

Date:

May 16 - 11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

*Don't close it. It would put people out of work
and the city of Witten need the money their broke
It's safer for the people that get checks in the
mail if we had a box along the road anyone could get
things out of it*



05/17/2011

POSTAL CUSTOMER

PO BOX 243
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name: REX / FAIRY GARDNER

Address: P.O. Box 234, WITTEN SD 57584

Telephone: _____

Date: 5/14/11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/17/2011

REX & FAIRY GARDNER

PO BOX 234
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

Posting town meeting signs - clean-up signs

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

It is nice to have the convenience when the need to purchase a certified mail piece; as well as stamp purchase etc.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping

☐ Personal needs

☒ Banking Winner, SD

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name: Town of New Witten

Address: PO Box 185 Witten, SD 57584

Telephone: ⁶⁰⁵ 879-2022

Date: 5-18-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/19/2011

TOWN OF NEW WITTEN

PO BOX 185
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You stated that you would miss the special attention and assistance provided by the personnel at the suspended Post Office. Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping

WINNER, S.D.

☐ Personal needs

WINNER, S.D.

☐ Banking

WINNER, S.D.

☐ Employment

SELF

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name:

CARY LONG

Address:

Box 186, WITTEN, S.D. 57584

Telephone:

605-879-2207

Date:

5-18-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/19/2011

CARY LONG
PO BOX 186
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "SA" with a long, sweeping horizontal line extending to the right.

Steven Carter
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☒ YES ☐ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☒ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain: As long as I don't have to leave town to get my mail.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Winner, SD 1-2x's year Piasa & Mitchell, SD

☒ Personal needs Winner, SD

☒ Banking Winner, SD

☐ Employment Disabled

☐ Social needs local or hometown 1-5x's year Belvidere & Kadoka, SD

5. Do you currently use local businesses in the community?

☒ Yes ☐ No Occasionally

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name: Shelly R. O'Bryan

Address: PO Box 711, 310 N Apple St, Winner, SD 57584-0511

Telephone: None

Date: 5-14-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/19/2011

SHELLY O'BRYAN
PO BOX 211
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping WINNER

☐ Personal needs

☒ Banking WINNER

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name:

MRS. ALAN J. SMITH

Address:

P.O. Box 295 WITTEN, S.D. 57584 (400 N. MAIN)

Telephone:

(605) 879-2537

Date:

5/17/11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/19/2011

MRS ALAN J SMITH
PO BOX 295
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about nonpostal services. Nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

Fire Dept Events

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain: If pagers need to be sent back it will require a trip into Winner which is 30 mi round trip

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Winner
☐ Personal needs
☒ Banking Winner
☐ Employment
☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name: Witten Volunteer Fire Dept.
Address: PO Box 153 Witten, SD 57584
Telephone: 605-879-2277 Fire Chief Doug Best's #
Date: 5-18-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/19/2011

WITTEN VOLUNTEER FIRE DEPT
PO BOX 153
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

Posters for Town Activities

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Winner, SD

☒ Personal needs Winner, SD

☒ Banking Winner, SD

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name: Doug & Sherry Best

Address: PO Box 232 Witten, SD 57584

Telephone: 605-879-2559

Date: 5-18-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/19/2011

DOUG & SHERRY BEST

PO BOX 232
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "S. Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

Sometimes it is
Wittier During the day



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

Winner

☒ Personal needs

Winner

☒ Banking

done mostly online - otherwise Winner

☒ Employment

Missouri

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name:

Robert Neumann

Address:

PO Box 206 Witten SD 57580

Telephone:

605-879-2544

Date:

5-15-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/19/2011

ROXANN HEINZMAN

PO BOX 206
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

Community Events

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

Would lose the convenience of same day mailing capabilities

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping

Winner



Personal needs

Winner



Banking

Winner



Employment



Social needs

Winner

5. Do you currently use local businesses in the community?



Yes



No

If yes, would you continue to use them if the Post Office is discontinued?



Yes



No

Name:

DOUG BEST BEST Welding & Repair

Address:

~~210~~ 210 N. main st / PO Box 245 Witten sp 57584

Telephone:

605-879-2277

Date:

May 16th 2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/19/2011

DOUG BEST/BEST WELDING & REPAIR
PO BOX 245
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn, and then meet the carrier to receive services. Retail services may also be obtained at the administrative post office located _____ miles away.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☐ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain: *We are 80 & 85. It seemed like inconvenience to have to keep track of it unless we could catch a postal carrier. Other options are a 20 mile drive to and from the next post office if we need help or information from Lewis to them.*

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

- ☒ Shopping *Winnies, S.D.*
☒ Personal needs *Winnies, S.D.*
☒ Banking *Winnies, S.D.*
☐ Employment *Retired*
☒ Social needs *service of general delivery service complete this section. How will it...*

5. Do you currently use local businesses in the community?

☒ Yes ☐ No *Our local business is 20 miles away*

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No *Because we don't have a choice*

Name: *MARK & MARY WEATHERMAN*

Address: *Box 157 - WITTEN, SD 57584*

Telephone: *605 - 879-2372*

Date: *5-17-11*

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Mary Weatherman

Mailing Packages -

Carriers will accept packages at mailboxes without customers being present if postage is fully prepaid. How does the customer know how much the postage is?

Purchasing Postal Money Order.

How long does an \$5 year old have to wait at a mailbox for the carrier after waiting $\frac{1}{4}$ of a block to a sidewalk & then back to

your house.



We need
your post
office!!

Y11024

Mary Weatherman

Special Service -

With both of us recovering from broken legs, our postmaster brings our mail to us at the door. How many big post offices are carriers allowed to that?

There is a very small town with few businesses and services. We don't need to lose another

service or convenience.



Y11024



05/20/2011

MARK & MARY WEATHERMAN

PO BOX 157
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/> +	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☒ YES ☐ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

*Caluses the drive up disabilities
Area for easy access to the PO.*

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

- ☒ Shopping *in Mitten*
- ☒ Personal needs *in Mitten*
- ☒ Banking *in Mitten*
- ☐ Employment *retired*
- ☒ Social needs *mostly friends in our area*

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No *probably but what does that have to do with the post office in Mitten*

Name: *Calvin & Jean Adel*

Address: *PO Box 203*

Telephone: *605-879-2236*

Date: *5-18-11*

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

US Postal Services:
PO Review Coordinator

we know if we had enough post
on our mail - where would we
get our mailing supplies for
packages & if we needed insurance
and etc. We need our post office

Dear Sir:

Earlier this year, someone from
the postal service was in Witten's
visited. The area people and they were
all in favor of keeping our PO & we were
informed it ^{final} stay for at least 5 years.
There was a lot of work & effort to
fix up a neat & useful P.O.

You don't realize the need for the
Postal service in our town. For
instance, we are senior citizens and
to have to do our postal business at
a box out in the open, in the cold &
wind it would be a complete disaster
for us & then without anyone to help
us. We use our neat post office everyday
with help from our friendly & helpful
employees. There are so many

Sincerely,

Cal. Jean Adel
PO Box 203
Witten, S.D.



05/20/2011

CALVIN & JEAN ADEL
PO BOX 203
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You stated that you would miss the special attention and assistance provided by the personnel at the suspended Post Office. Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

Wittens is 25 miles away.



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☐ Employment

☒ Social needs

These services are not available in Wotton but are in Winton

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Mailing Address

Name:

Address:

Telephone:

Date:

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

US Postal Service

RE: Witten SD Post Office

Dear Sirs:

It is unfortunate our population has declined to the extent business activities can no longer support a post office in Witten.

It is difficult to argue for continued operation of the Witten Post Office when Stamps.com has become part of our business due to the convenience.

If, as your letter states, our carrier delivery service will not change, we have no objection to closing the Witten office. We do hope another position can be found for Mrs. Jessie Elsasser as she has served her patrons well with courtesy and good service.

Sincerely,

A handwritten signature in cursive script, appearing to read "Joan Ferguson".

Joan Ferguson
Ferguson Farms



05/21/2011

JOAN FERGUSON
30394-266TH ST
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "SA" with a stylized flourish.

Steven Carter
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping

☐ Personal needs

☐ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community? - *Winnier Community*

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Mailing Address

Name:

George & Norma Olson

Address:

26642 309th Ave, Witten, SD

Telephone:

842-3096

Date:

5-19-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/21/2011

GEORGE & NORMA OLSON

26642-309TH AVE
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

going to be available for 1 hour on 5/23/11



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping

☐ Personal needs

☐ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name: Jean Hunter

Address: PO Box 254, Witten SD 57584

Telephone: 605-~~222~~ 879-2023

Date: 5-18-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

We have recently returned to Witten area and were looking forward to using the current postal services. If there is a change & we lost the services it would be a negative impact on our community.

You obviously don't care to hear our opinions when on



05/21/2011

JEAN HARTER
PO BOX 254
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> <i>once a week</i>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

a. Entering permit mailings	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
b. Resetting/using postage meter	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

Nonpostal Services

a. Picking up government forms (such as tax forms)	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
b. Using for school bus stop	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Assisting senior citizens, persons with disabilities, etc.	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

If yes, please explain:

d. Using public bulletin board	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
e. Other	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
------------------------------	--

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping

Winner, S.D.



Personal needs

"



Banking

Winner, S.D.



Employment



Social needs

Winner, S.D.

5. Do you currently use local businesses in the community?



Yes

☐ No

If yes, would you continue to use them if the Post Office is discontinued?



Yes

☐ No

Mailing Address

Name:

Vern & Paulena Collins

Address:

26766-302nd Ave. - Witten, S.D. 57584

Telephone:

605-879-2425

Date:

5/19/11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/26/2011

VERN & PAULENA COLLINS
56766-302ND AVE
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to read "Debra Brost".

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☒ NO *if available*
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☒ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

<input checked="" type="checkbox"/>	Shopping	Winner S.D.
<input checked="" type="checkbox"/>	Personal needs	Winner S.D.
<input checked="" type="checkbox"/>	Banking	Winner S.D.
<input type="checkbox"/>	Employment	retired
<input checked="" type="checkbox"/>	Social needs	Winner S.D.

5. Do you currently use local businesses in the community?

☒ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☒ No

Name: Dayle m. Long

Address: P.O. Box 174 109 N. Dogwood St.

Telephone: 605-879-2597

Date: May 20th 2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Witten S, D51584
May 25, 2011

United States Postal Service

I would like the Witten
Post office to remain open.

But that is ~~not~~ not a
~~option~~ ^{option} in today's world.

Do the best you can
for all the small post
offices.

I thank you.
Postmaster Retired - Gayle M Long
P. O Box 174
Witten S, D
51584



05/26/2011

GAYLE M LONG
PO BOX 174
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about nonpostal services. Nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to read "Debra Brost".

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain: I will be greatly inconvenienced having to drive to Winner. I work in Witten and do not go to town often.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping
☒ Personal needs
☒ Banking
☐ Employment
☐ Social needs

Winner, once a week, sometimes less

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Mailing Address

Name: <u>Samantha West</u>	<u>Witten Elementary School</u>
Address: <u>410 N. Apple St. Witten, SD</u>	<u>P.O. Box 217 Witten, SD</u>
Telephone: <u>879-2254</u>	<u>879-2336</u>
Date: <u>5-24-11</u>	<u>5-24-11</u>

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

The City of Witten also uses the Post Office in Witten often. I am the finance officer.

Town of New Witten
P.O. Box 185
Witten, SD 57584



05/26/2011

SAMANTHA WEST
410 N APPLE ST
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to read "Debra Brost".

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



05/26/2011

WITTEN ELEMENTARY SCHOOL
PO BOX 217
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to read "Debra Brost".

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping



Personal needs



Banking



Employment



Social needs

5. Do you currently use local businesses in the community?



Yes



No

If yes, would you continue to use them if the Post Office is discontinued?



Yes



No

Mailing Address

Name:

Mark McAnally

Address:

26660-267th St. Witten, SD. 57584

Telephone:

(605) 840-4178

Date:

5-21-2011

Please add any additional comments on a separate piece of paper at complete this questionnaire.

I would like my mail delivered to my mail box on the hi-way, not in town at a cluster box, because town is 9 miles away.

Thank You

Mark McAnally



05/26/2011

MARK MCANALLY
26660-267TH ST
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

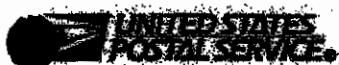
- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to read "Debra Brost".

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain: A Box by the road would be problematic in winter. Packages would be difficult to pick up

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☒ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name: Mary Henson

Address: PO Box 271

Telephone: 605 828 0464

Date: May 23, 2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

We currently pick up our mail in a heated location that is protected from the weather. These boxes could become an unmanned location without the need for a roadside cluster box. This would also provide better access for receiving packages. One of the reasons I moved to this small town was because of the amenities provided at the local post office.



05/26/2011

MARY HENSON
PO BOX 271
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about inclement weather and poor road conditions, that this might impede delivery. Both inclement weather and heavy mail volume can cause deviations from the normal delivery schedule. However, the carrier is required to provide a vehicle of adequate size, equipped with necessary equipment (chains or snow tires, warning lights or signs, etc.) to serve the route safely and efficiently and in accordance with federal, state, and local motor vehicle laws and regulations.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to read "Debra Brost", written in a cursive style.

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain: I will be greatly inconvenienced having to drive to Winner. I work in Witten and do not go to town often.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

<input checked="" type="checkbox"/> Shopping	
<input checked="" type="checkbox"/> Personal needs	} Winner, once a week, sometimes less
<input checked="" type="checkbox"/> Banking	
<input type="checkbox"/> Employment	
<input type="checkbox"/> Social needs	

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Mailing Address

Name: <u>Samantha West</u>	<u>Witten Elementary School</u>
Address: <u>410 N. Apple St. Witten, SD</u>	<u>P.O. Box 217 Witten, SD</u>
Telephone: <u>879-2254</u>	<u>879-2336</u>
Date: <u>5-24-11</u>	<u>5-24-11</u>

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

The City of Witten also uses the Post Office in Witten often. I am the finance officer.

Town of New Witten
P.O. Box 185
Witten, SD 57584



05/26/2011

SAMANTHA WEST

410 N APPLE ST
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to read "Debra Brost", written in a cursive style.

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



05/26/2011

WITTEN ELEMENTARY SCHOOL
PO BOX 217
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

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Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☒ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Mailing Address

Name: Mark McAnally

Address: 26660-267th St. Witten, SD. 57584

Telephone: (605) 840-4178

Date: 5-21-2011

Please add any additional comments on a separate piece of paper and complete this questionnaire.

I would like my mail delivered to my mail box on the hi-way, not in town at a cluster box, because town is 9 miles away.

Thank You

Mark McAnally



05/26/2011

MARK MCANALLY

26660-267TH ST
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to read "Debra Brost".

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain: A Box by the road would be problematic in winter. Packages would be difficult to pick up

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☒ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name: Mary Henson

Address: PO Box 271

Telephone: 605 828 0464

Date: May 23, 2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

We currently pick up our mail in a heated location that is protected from the weather. These boxes could become an unnamed location without the need for a roadside cluster box. This would also provide better access for receiving packages. One of the reasons I moved to this small town was because of the amenities provided at the local post office.



05/26/2011

MARY HENSON
PO BOX 271
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about inclement weather and poor road conditions, that this might impede delivery. Both inclement weather and heavy mail volume can cause deviations from the normal delivery schedule. However, the carrier is required to provide a vehicle of adequate size, equipped with necessary equipment (chains or snow tires, warning lights or signs, etc.) to serve the route safely and efficiently and in accordance with federal, state, and local motor vehicle laws and regulations.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to read "Debra Brost", written in a cursive style.

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☐ Personal needs

☐ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Mailing Address

Name: MARION E. BEST

Address: 30924 26th St Winton S.D. 57584

Telephone: 605 842-0660

Date: 5-20-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/26/2011

MARION BEST

30924-264TH ST
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to read "Debra Brost", written in a cursive style.

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

Food is delivered to me at the P.O. Monthly.

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☒ YES ☐ NO

If yes, please explain:

It's a long way to use another 30 miles. We need our Post Office.

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no charge to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

It is 30 mile round trip to another post office and I use this one alot. It would force me to stop P.O. use altogether.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping

Pierre S.D.

☐ Personal needs

Village Grocery Here in town.

☐ Banking

Winner S.D.

☐ Employment

N.A.

☐ Social needs

Village Grocery Here in town

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

If no, why do you leave your community? (Check all that apply.)

Name:

David Klemm

Address:

Box 204, Witter, S.D. 57587

Telephone:

605-879-2534

Date:

5-21-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

I would rather pay higher postage than lose our Post Office. I use this one daily and if it closes I will not have access to a P.O. only once a month. So I just won't use one.



05/26/2011

LUAN KLEMMANN

PO BOX 204
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to read "Debra Brost", written in a cursive style.

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels <i>When I need to mail a package</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail <i>When I have some</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☒ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping

☐ Personal needs

☒ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Mailing Address

Name: Bill & Connie Schroeder

Address: 103 South Forest St. Witten S. Dak. 57584

Telephone: 879-2405

Date: 5-19-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/26/2011

BILL & CONNIE SCHROEDER
103 SOUTH FOREST ST
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to read "Debra Brost".

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Mailing Address

Name: _____

Address: _____

Telephone: _____

Date: _____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/31/2011

UNKNOWN

WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the loss of the bulletin board at the Post Office. Many retail outlets and grocery stores are now displaying a public bulletin board in which items can be posted for sale, and/or lost and found items can be posted, and a variety of other information. The administrative Post Office may have a public bulletin board which may be used to post the same information.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to read "Debra Brost".

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

- | | Daily | Weekly | Monthly | Never |
|--|--------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| a. Buying Stamps | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Mailing Letters | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Mailing Parcels | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| e. Pick up general delivery mail | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| f. Buying money orders | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| h. Sending Express Mail | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| i. Buying stamp-collecting material | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

We have a handicapped parking & ramp to get in P.O.

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

☒ Personal needs

☒ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name: Shirley M. Navas

Address: Box 235

Telephone: (605) 879-2304

Date: May 23rd 2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

*It would be an inconvenience to quite a few
People in our Community!! Actually all!
Our postmistresses are our friends and treat
everyone very well!*



05/31/2011

SHIRLEY NOVAK

PO BOX 235
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You stated that you would miss the special attention and assistance provided by the personnel at the Post Office. Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to read "Debra Brost".

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain:

Receive garden plants - need to stay in warm conditions until planted - Receive items from eBay that are too large for mail box.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

- ☒ Shopping
☒ Personal needs
☒ Banking
☒ Employment
☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name:

Carlson Sundquist

Address:

101 Broadway St.

Telephone:

405-879-2000

Date:

5/26/11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/31/2011

CARLYNN SUNDQUIST

101 BROADWAY ST
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about package delivery and pickup. Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to ¼ mile off of the line of travel, at a designated place, such as on your porch or under a carport. For carrier pick up of packages, you can contact the administrative Post Office, letting the carrier know that you have a package available for pick up. The carrier can deviate from the line of travel in order to receive packages. The rural carrier will accept letters, flats or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Packages over 13 ounces may be picked up if the postage was printed online or with a traceable meter.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to read "Debra Brost".

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☐ Banking

☐ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Mailing Address

Name: Barry Bridgman

Address: 27122 SD Hwy 44 written S.D. 57584

Telephone:

Date: 5-31-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

my main concern is changing carrier service to a cluster unit that may be a mile or more away from my residence. my boy currently sits less than a quarter of a mile from Hwy. 44. I have recently upgraded the road from the highway to the mailbox and service is maintained even in the most extreme weather conditions. In addition to inconvenience of traveling to a roadside or cluster box unit, I am concerned in this time of high incidents of identity theft an end point mailbox that being proposed would only increase exposure for identity theft.

Thank you, Barry Bridgman



06/06/2011

BARRY BRIDGMAN

27122 SD HWY 44
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about inclement weather and poor road conditions, that this might impede delivery. Both inclement weather and heavy mail volume can cause deviations from the normal delivery schedule. However, the carrier is required to provide a vehicle of adequate size, equipped with necessary equipment (chains or snow tires, warning lights or signs, etc.) to serve the route safely and efficiently and in accordance with federal, state, and local motor vehicle laws and regulations.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to read "Debra Brost".

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

Meetings

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping



Personal needs



Banking



Employment



Social needs

5. Do you currently use local businesses in the community?



Yes



No

If yes, would you continue to use them if the Post Office is discontinued?



Yes



No

Name:

GARY ELDER

Address:

PO Box 275

105N Main St Witten SD 57584

Telephone:

619 2555

Date:

09/27/11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

YES NO



06/06/2011

GARY ELDER
PO BOX 275
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the loss of the bulletin board at the Post Office. Many retail outlets and grocery stores are now displaying a public bulletin board in which items can be posted for sale, and/or lost and found items can be posted, and a variety of other information. The administrative Post Office may have a public bulletin board which may be used to post the same information.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to read "Debra Brost".

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the WITTEN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
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Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☒ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping WINNER - MISSION

☐ Personal needs WINNER - MISSION

☐ Banking WINNER

☐ Employment N. WITTEN

☐ Social needs ON BOARD THE CIRCULAR

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name:

Maria Ching Whithorn

Address:

Box 283 Witten S.D.

Telephone:

379-2532

Date:

6-1-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



06/06/2011

MARLIN CHARGING WHIRLWIND

PO BOX 283
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Witten Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

If it is determined that a discontinuance of the Witten Post Office should be pursued, a formal proposal will be posted in the Winner Post Office and Witten Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to read "Debra Brost".

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550

Postal Service Customer Questionnaire Analysis

Questionnaires were distributed to all delivery customers of the WITTEN Post Office on 05/12/2011. Additionally, during the survey period, questionnaires were available at the WITTEN Post Office to walk-in retail customers.

1. **Number of Questionnaires**

Total Questionnaires distributed	<u>73</u>
Favorable to proposal	<u>5</u>
Unfavorable to proposal	<u>20</u>
Expressing no opinion	<u>9</u>
Total questionnaires received	<u>34</u>

Postal Concerns

The following postal concerns were expressed

1. Concern (Favorable):

Customers said they would miss the special attention and assistance provided by the personnel at the Post Office

Response:

You stated that you would miss the special attention and assistance provided by the personnel at the suspended Post Office. Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed

2. Concern (Favorable):

Customers were concerned about senior citizens.

Response:

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

3. Concern (Favorable):

No Concern

Response:

4. Concern (Favorable):

You were concerned about having to travel to another post office for service

Response:

You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

5. Concern (No Opinion):

Customers felt inclement weather and poor road conditions might impede delivery.

Response:

Both inclement weather and heavy mail volume can cause deviations from the normal delivery schedule. However, the carrier is required to provide a vehicle of adequate size, equipped with necessary equipment (chains or snow tires, warning lights or signs, etc.) to serve the route safely and efficiently and in accordance with federal, state, and local motor vehicle laws and regulations.

6. Concern (No Opinion):

Customers felt the loss of a post office would have a detrimental effect on the business community

Response:

You expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the suspended Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.

7. Concern (No Opinion):

Customers said they would miss the special attention and assistance provided by the personnel at the Post Office

Response:

You stated that you would miss the special attention and assistance provided by the personnel at the suspended Post Office. Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed

8. Concern (No Opinion):

No Concern

Response:

9. Concern (No Opinion):

You were concerned about having to travel to another post office for service

Response:

You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

10. Concern (UnFavorable):

Customer expressed a concern about package delivery and pickup.

Response:

Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to ½ mile off of the line of travel, at a designated place, such as on your porch or under a carport. For carrier pick up of packages, you can contact the administrative Post Office, letting the carrier know that you have a package available for pick up. The carrier can deviate from the line of travel in order to receive packages. The rural carrier will accept letters, flats or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Packages over 13 ounces may be picked up if the postage was printed online or with a traceable meter.

11. Concern (UnFavorable):

Customer expressed a concern about the loss of the community bulletin board at the Post Office.

Response:

12. Concern (UnFavorable):

Customers expressed a concern about irregular hours that the rural route serves the community

Response:

You expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn, and then meet the carrier to receive services. Retail services may also be obtained at the administrative post office located _____ miles away.

13. Concern (UnFavorable):

Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community

Response:

You expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

14. Concern (UnFavorable):

Customers felt inclement weather and poor road conditions might impede delivery

Response:

You expressed a concern about inclement weather and poor road conditions, that this might impede delivery. Both inclement weather and heavy mail volume can cause deviations from the normal delivery schedule. However, the carrier is required to provide a vehicle of adequate size, equipped with necessary equipment (chains or snow tires, warning lights or signs, etc.) to serve the route safely and efficiently and in accordance with federal, state, and local motor vehicle laws and regulations.

15. Concern (UnFavorable):

Customers said they would miss the special attention and assistance provided by the personnel at the Post Office

Response:

You stated that you would miss the special attention and assistance provided by the personnel at the suspended Post Office. Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed

16. Concern (UnFavorable):

Customers said they would miss the special attention and assistance provided by the personnel at the Post Office.

Response:

Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed.

17. Concern (UnFavorable):

Customers were concerned about obtaining services from the carrier

Response:

You were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are

some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

18. Concern (UnFavorable):

Customers were concerned about vandalism of their mail box.

Response:

19. Concern (UnFavorable):

No Concern

Response:

20. Concern (UnFavorable):

You were concerned about having to travel to another post office for service

Response:

You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

Nonpostal Concerns

The following nonpostal concerns were expressed

1. Concern (Favorable):

Customer expressed a concern about the loss of the community bulletin board at the PostOffice.

Response:

2. Concern (No Opinion):

Customer expressed a concern about nonpostal services

Response:

You expressed a concern about nonpostal services. Nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.

3. Concern (No Opinion):

Customer expressed a concern about the loss of the community bulletin board at the Post Office.

Response:

Many retail outlets and grocery stores are now displaying a public bulletin board in which items can be posted for sale, and/or lost and found items can be posted, and a variety of other information. The administrative Post Office may have a public bulletin board which may be used to post the same information.

4. Concern (UnFavorable):

Customer expressed a concern about nonpostal services

Response:

You expressed a concern about nonpostal services. Nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.

5. Concern (UnFavorable):

Customer expressed a concern about the loss of the community bulletin board at the Post Office.

Response:

Many retail outlets and grocery stores are now displaying a public bulletin board in which items can be posted for sale, and/or lost and found items can be posted, and a variety of other information. The administrative Post Office may have a public bulletin board which may be used to post the same information.

6. Concern (UnFavorable):

Customer expressed a concern about the loss of the community bulletin board at the Post Office.

Response:

Community Meeting Roster

Postal Service Representative (Names and Titles):

Debra Brost - MPOO

Jody Nystrom- PO Review Coordinator

Date: 05/23/2011

Time 10:30 a.m.

Total Number of Customers Present:

16

Place: the Witten Post Office/Town Hall

This document may become a part of the official record that will be available for public viewing.

Names of Customers Present:

Name	Mailing Address (optional)	Zip Code	Phone Number
Willard Lupton	Box 253	57584	879-2256
Jan Leggett	Box 253	57584	879-2256
James Chassy	22019 305 Ave	57584	879-2412
Gayle Mason	Box 243	57584	879-2378
Betty Tuttle	P.O. Box 155	57584	879-2301
Melvin Harte	307 N Dogwood St	57584	879-2324
Leona Korman	Box 204	57584	879-2534
Ken Fay	Box 221	57584	879-2014
Susan Long	Box 224	57584	879-2225
Doug Bush	Box 245	57584	879-2277
Gayle Laine	Box 243	57584	879-2427
Vicki Palenda	305 N Apple Box 263	57584	879-2441
Loyle Long	P.O. Box 174	57584	879-2597
Wilma Harte	307 N Dogwood St	57584	879-2324
Sherry Best	P.O. Box 232	57584	879-2559
Bill Schneider	103 South Forest St Witten S.D. 57584	57584	879-2405

Postal Service Customer Community Meeting Analysis

(categorize customer concerns as postal or nonpostal and provide the Postal Service response for each.)

Postal Concerns

- Concern (No Opinion):
 1. You sell your database to other companies, such as UPS. If they need to deliver to my physical address, your database shows that my physical address is not in the record. So, they will not deliver my package.
Response:
I'm not sure how to respond to that. If you rent a post office box, that is your address in our database. We do not list your physical address unless that is where you receive your mail on record.
 2. Concern (No Opinion):
There is a rumor that Winner is already putting in more post office boxes for Witten residents.
Response:
Your mail will never be delivered to Winner post office boxes unless you rent a box there. The mail would come by carrier from Winner to roadside mailbox or a cluster box.
 3. Concern (No Opinion):
What are they looking at for studied offices?
Response:
Close proximity to another office, revenue, do we rent or lease building, how many hours the OIC works per day, mail volume, a number of things.
 4. Concern (No Opinion):
When we built this community center/post office, the district already gave it security clearance.
Response:
They might want to check it again if Headquarters approves to move the boxes to the vestibule but the town would be responsible for snow clearing for the carrier to get into the building.
 5. Concern (No Opinion):
Can we set up a contract postal service here?
Response:
We can check on the regulations for that. The Winner Postmaster will take down your name and phone number and have Karen Frederickson from the district contact you.
 6. Concern (No Opinion):
If I wanted to start an internet business and use click-n-ship, how would my packages be picked up?
Response:
You can request carrier pickup online. You have to buy/rent a scale and print your postage paid online labels. There are flat rate priority boxes available free and you also get free delivery confirmation if you print labels online.
 7. Concern (No Opinion):
I always thought the Postal Service was supported by the government. Why can't they bail you out?
Response:
We have not been supported by the government since 1972. The Postal Regulatory Committee oversees our actions and we cannot raise rates or make changes without their approval.
 8. Concern (No Opinion):
How would we mail large packages?
Response:
The route carrier would pick up your package, take it to Winner for weighing, and bill you the next day.
 9. Concern (No Opinion):
With snow clearing, the county doesn't clear private property.
Response:
Maybe the town can hire someone to clear locally.
 10. Concern (No Opinion):
Traveling to Winner would not be practical. I probably wouldn't use the Postal Service
Response:
We also have products and services that are available if you have computer access, there are stamps by mail with your carrier, or you can call the Winner Post Office for carrier delivery.
 11. Concern (No Opinion):
What are you going to do when its -40 degrees with a cluster box on the road?
Response:

I can't address that until we know what's going to happen with your office. The carriers do not clear the snow, that is the county, town, or homeowners responsibility.

Concern (No Opinion):

12. If the Postal Service was a good business, then e-mail would not have taken over. If Witten closes, Winner gets the revenue. Once that happens, we'll never get the post office back. If we get a cluster box, will our address change?

Response:

The county will assign 911 addresses.

13. Concern (No Opinion):

If I rent a post office box but use my 911 address, my mail is always a day late.

Response:

If you use your 911 address, it probably gets presorted into the rural carrier's mail, which may not be sorted before you pick up your po box mail. It has to be rerouted to the Postmaster for delivery to your box.

14. Concern (No Opinion):

Why are post office boxes rent free?

Response:

They are not all free, you must live within 1/4 mile of the post office and not entitled to route delivery.

15. Concern (No Opinion):

If post offices get closed, are they setting up other outlets for sales?

Response:

Yes, retail centers can be set up in a business, like in stores, banks, etc.

16. Concern (No Opinion):

Winner will get the box rents from our rural boxes if Witten is closed.

Response:

Rural delivery is free

17. Concern (No Opinion):

Maybe more people should be made aware of the fact that you receive no tax support. We always thought our tax dollars were helping our local post offices.

Response:

You could let your opinions be known to your representatives, of course.

18. Concern (No Opinion):

So is this a failing business model?

Response:

We look at it as any business that is in financial trouble would look at it.

19. Concern (No Opinion):

The city built this community center/post office because the old post office was going to be sold. We did this at the town's expense to save our post office. Could we still use this building and the post office boxes for route delivery?

Response:

The carrier has to have 24/7 access to the boxes. If you put the box section in the vestibule of this building, the carrier would have access. I see the box section has locks so the carrier could swivel each section for loading the boxes, then swivel them back to lock for customer access. That way the boxes would be out of the weather and the carrier could access them easily. We will advise Headquarters that this would be a great idea for carrier delivery should the office be closed.

20. Concern (No Opinion):

How many post offices are being studied?

Response:

About 2000 nationwide.

21. Concern (No Opinion):

Do you think the Postal Service will become bankrupt?

Response:

We can borrow from the Federal Government but we have a maximum limit and it always has to be paid back. If there is no money coming in to repay those loans, we could become insolvent.

22. Concern (Unfavorable):

I hear a lot of double talk about physical addresses. Why don't you acknowledge our physical address?

Response:

We acknowledge the primary address where you receive your mail. In city limits, the city engineers assign your address and the county assigns your 911 addresses. If your post office does not have city delivery, we do not acknowledge that address as your delivery address. I don't know why the UPS database kicks out your physical address after a month or so. You would have to take that up with them.

Nonpostal Concerns

1. Concern (No Opinion):

How does local post offices thrive?

Response:

Stamp sales, money order sales, box rents, mailing products, etc.



05/12/2011

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way postal services are provided. Our tentative plans will only lead to a formal proposal if we are satisfied that a maximum degree of regular and effective service can be provided.

The Postmaster at the Witten Post Office retired on 12/29/06. A review of the business activities of the Post Office revealed that the office workload had declined. This reduced workload suggests that the maintenance of an independent office at Witten, may not be warranted. Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services to a cluster box unit or roadside mailbox and would involve closing our operation at the Witten Post Office. We estimate that the highway contract route carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. If a change to carrier service is implemented, customers will continue to use the name Witten and ZIP Code in their mailing address, and it will continue to be listed in the National Five-Digit ZIP Code and Post Office Directory. I invite you to think about a possible change to highway contract route service. Please return the enclosed questionnaire by May 26, 2011, using the preaddressed envelope provided. Please be aware that, if we formalize a proposal, your questionnaire will become part of an official record and will be available for public viewing.

If you would like an opportunity to discuss alternatives with us, a postal representative will be at the Witten Post Office/Town Hall on 05/23/2011 from 10:30 a.m. to 11:30 a.m. to answer questions and provide information about our service.

If you have any questions, you may contact Mary Anderson at (605) 333-2663.

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter".

STEVEN CARTER
Manager, Post Office Operations



A. Office

Name: WITTEN State: SD Zip Code: 57584
Area: WESTERN District: DAKOTAS PFC
Congressional District: AL County: TRIPP
EAS Grade: 53 Finance Number: 469684
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 27. There was not a petition recieved.

Prepared by: Mary Anderson
Title: DAKOTAS PFC Post Office Review Coordinator
Tele No: (605) 333-2663

Date: 06/21/2011
Fax No: (605) 333-2777



A. Office

Name: WITTEN State: SD Zip Code: 57584
Area: WESTERN District: DAKOTAS PFC
Congressional District: AL County: TRIPP
EAS Grade: 53 Finance Number: 469684
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 28. There was no Congressional inquiry.

Prepared by: Mary Anderson
Title: DAKOTAS PFC Post Office Review Coordinator
Tele No: (605) 333-2663

Date: 06/21/2011
Fax No: (605) 333-2777

Proposal Checklist

Section 1

x
x
x
x
x
x
x
x
x
x
x
x

Responsiveness to Community Postal Needs

Tell what we are doing and why.

Is reason for discontinuance justified and documented in the record?

If suspended, what type of alternate service customers are now receiving?

Reason for vacancy and information on postmaster/OIC

Number of customers and type of service they received and will receive.

Hours of service, daily window transaction average, number of permit mailers, and postage meter users.

Last three fiscal years of revenue and revenue units.

Decline in service workload/reduction in EAS level, if appropriate.

Nearest Post Office, office level, miles away, hours of service, number of Post Office boxes available.

Administrative/emanating office — office level, miles away, hours of service, number of Post Office boxes available.

If the nearby/administrative Post Office has a different Post Office box fee schedule, this is stated in the proposal.

Preproposal activities — questionnaires: number of favorable, unfavorable and no opinion responses must equal the total number of questionnaires returned. List customer concerns and Postal Service responses.

Community meeting. Number of customers who attended, customer concerns, and Postal Service responses.

Information on petitions and congressional inquiries included with Postal Service responses.

Revised proposal states dates and locations the proposal was posted for 60 days. Number of comments received, customer concerns and Postal Service responses.

Advantages and disadvantages of proposed alternate service.

Any other pertinent information concerning Postal Service needs.

Section II

X
X
no
no
yes
yes
yes
no
yes
down
no

Effect on the Community

Brief background of area, community government, population, etc.

Number of businesses, religious institutions, schools, local government offices, social organizations, etc.

Was Post Office used as meeting place?

Was Post Office a shelter for a bus stop?

Did the Post Office have a public bulletin board?

Were government forms available at the Post Office?

Did the Post Office provide assistance to senior citizens, persons with disabilities, etc.?

What is the historical value of the office?

Is an address change necessary?

Will the community identity be preserved?

What are the growth trends (flat, up, down)?

Were any other nonpostal items identified?

Section III

X

Effect on Employees

Paragraph explaining about postmaster vacancy/OIG/other career and noncareer employees of the office. If a postmaster or other employees are reassigned this must be explained and tell whether the reassignments are voluntary.

Section IV

Economic Savings

A statement of annual savings includes a breakdown as follows:

Postmaster salary (EAS-53, Minimum, no COLA)

\$ 15350

Fringe benefits 33.5%

\$ 5142

Rental costs, excluding utilities

\$ 1080

Total annual costs

\$ 21572

Less estimated cost of replacement service

- 5829

Total annual savings

\$ 15743

A one-time expense of \$ _____ will be/was incurred for installation of CBUs and parcel lockers.

Is postmaster salary based on the minimum salary without COLA?

Does postmaster salary reflect the current office evaluation?

Section V

Other Factors

The Postal Service has identified no other factors for consideration (if appropriate).

List other factors as appropriate.

Other factors when replacement service is a CPO.

Section VI

Summary

The proposal must include a brief summary that explains why the closing or consolidation is necessary and an assessment of how those factors supporting the need for change outweigh any negative factors. In taking competing considerations into account, the need to provide a maximum degree of effective and regular service must be paramount.

Section VII

Notices

Appropriate notice is made that this is a proposal and not a final determination. If a final determination is made to discontinue the office, information on the appeal process will be provided at that time.

Checklist Completed By:

Investigative Coordinator

Date

Reviewed and Certified By:

District PO Review Coordinator

Date

6/13/11

9/16/11



06/22/2011

SENIOR VICE PRESIDENT
GOVERNMENT RELATIONS AND PUBLIC POLICY
475 L'ENFANT PLAZA SW RM 10804
WASHINGTON DC 20260-3500

SUBJECT: Posting of the Proposal to Close
the WITTEN Post Office
Docket No. 1388093

This is to advise you that on 06/29/2011, I will post for public comment a proposal to close the WITTEN Post Office in TRIPP, Congressional District No. AL.

If you have any questions, please call MARY ANDERSON District Review Coordinator at (605) 333-2738.

JOHN DIPERI
District Manager
DAKOTAS PFC District

cc: Manager, Customer Service Operations
Area Manager, Public Affairs and Communications

Enclosures: PS Form 4920
Proposal



06/25/2011

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Letter of Instructions Regarding Posting of
WITTEN Proposal
Docket No. 1388093 - 57584

Please post the enclosed proposal to close the WITTEN Post Office in the lobby. The proposal must be posted in a prominent place from 06/29/2011 through close of business on 08/30/2011. The posting must last at least 60 days and the first day does not count.

Round-date stamp the cover of the proposal on the date of posting and on the date of removal. Also, post the "Invitation for Comments" next to the proposal and round-date stamp it in the same manner.

Additional copies of the proposal and comment forms are enclosed. Provide them to customers upon request.

Also enclosed is the official record on which this proposal is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in AS-353 Guide to Privacy and the Freedom of Information Act. If you do not have photocopy equipment, take the customer's name, address, and telephone number and contact the district for a copy of the record.

At the expiration of the posting period, further instructions will be provided. If there are any questions, please contact me at (605) 333-2738.

A handwritten signature in black ink that reads "Mary Anderson". The signature is written in a cursive, flowing style.

MARY ANDERSON
Post Office Review Coordinator
DAKOTAS PFC District

Enclosures: PS Form 4920
Proposal
Invitation for Comments
Comment Forms
Official Record

Date of Posting: 06/29/2011

Posting Round Date:

Date of Removal: 08/30/2011

Removal Round Date:

PROPOSAL TO CLOSE
THE WITTEN, SD POST OFFICE
AND ESTABLISH
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE

DOCKET NUMBER 1388093 - 57584

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Witten, SD Post Office and provide delivery and retail services by highway contract route service under the administrative responsibility of the Winner Post Office, located 16 miles away.

The postmaster position became vacant when the postmaster retired on January 03, 2007. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: Vacant office, declining workload.

The Witten Post Office, an EAS-53 level, provides service from 09:00 - 12:30 - 13:00 - 14:00 Monday - Friday, 09:00 - 10:30 Saturday and lobby hours of 09:00-12:30 & 1:00-2:00 on Monday - Friday and 09:00-10:30 on Saturday to 43 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged three transaction(s) accounting for three minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by highway contract route service. Office receipts for the last 3 years were: \$11,669 (30 revenue units) in FY 2008; \$11,080 (29 revenue units) in FY 2009; and \$9,674 (25 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On May 23, 2011, representatives from the Postal Service were available at the Witten Post Office/Town Hall to answer questions and provide information to customers. 16 customer(s) attended the meeting.

On May 12, 2011, 73 questionnaires were distributed to delivery customers of the Witten Post Office. Questionnaires were also available over the counter for retail customers at the Witten Post Office. 34 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 5 favorable, 20 unfavorable, and 9 expressed no opinion.

If this proposal is implemented, delivery and retail services will be provided by the Winner Post Office, an EAS-18 level office. Window service hours at the Winner Post Office are from 0830 to 1630, Monday through Friday, and 0900 to 1030 on Saturday. There are 245 post office boxes available.

The following concerns were expressed from questionnaires, the community meeting, from customer letters, on the petition, and from the congressional inquiry:

1. **Concern:**

Customer expressed a concern about package delivery and pickup.

Response:

Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to ½ mile off of the line of travel, at a designated place, such as on your porch or under a carport. For carrier pick up of packages, you can contact the administrative Post Office, letting the carrier know that you have a package available for pick up. The carrier can deviate from the line of travel in order to receive packages. The rural carrier will accept letters, flats or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Packages over 13 ounces may be picked up if the postage was printed online or with a traceable meter.

2. **Concern:**

Customer expressed a concern about the loss of the community bulletin board at the PostOffice.

Response:

3. **Concern:**

Customers expressed a concern about irregular hours that the rural route serves the community

Response:

The customer expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn, and then meet the carrier to receive services. Retail services may also be obtained at the administrative post office located _____ miles away.

4. **Concern:**

Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community

Response:

The customer expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

5. **Concern:**

Customers felt inclement weather and poor road conditions might impede delivery

Response:

The customer expressed a concern about inclement weather and poor road conditions, that this might impede delivery. Both inclement weather and heavy mail volume can cause deviations from the normal delivery schedule. However, the carrier is required to provide a vehicle of adequate size, equipped with necessary equipment (chains or snow tires, warning lights or signs, etc.) to serve the route safely and efficiently and in accordance with federal, state, and local motor vehicle laws and regulations.

6. **Concern:**

Customers felt inclement weather and poor road conditions might impede delivery.

Response:

Both inclement weather and heavy mail volume can cause deviations from the normal delivery schedule. However, the carrier is required to provide a vehicle of adequate size, equipped with necessary equipment (chains or snow tires, warning lights or signs, etc.) to serve the route safely and efficiently and in accordance with federal, state, and local motor vehicle laws and regulations.

7. **Concern:**

Customers felt the loss of a post office would have a detrimental effect on the business community

Response:

The customer expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the suspended Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.

8. **Concern:**

Customers said they would miss the special attention and assistance provided by the personnel at the Post Office

Response:

The customer stated that you would miss the special attention and assistance provided by the personnel at the suspended Post Office. Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed

9. **Concern:**

Customers said they would miss the special attention and assistance provided by the personnel at the Post Office.

Response:

Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed.

10. **Concern:**

Customers were concerned about obtaining services from the carrier

Response:

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order

made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

11. **Concern:**

Customers were concerned about senior citizens.

Response:

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

12. **Concern:**

Customers were concerned about vandalism of their mail box.

Response:

13. **Concern:**

You were concerned about having to travel to another post office for service

Response:

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

14. **Concern:**

You are concerned that small towns are the backbone of America and closing the Witten Post Office would hurt your town.

Response:

We appreciate your comments. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

15. **Concern:**

You stated that you live more than 15 miles from the post office and that you will have to drive further if the Witten post office closes. You also stated that the community spent a lot of money and time moving the post office to its present location 3 years ago with the assurance that you would then receive a 5 year contract. You feel that the post office should reimburse the community since they now want to close the office before the 5 years. You suggested there are other ways to save money rather than inflict hardship on veterans, disabled Native Americans, teachers and ranchers.

Response:

We appreciate your comments. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

16. **Concern:**

You stated that closing the post office would hurt your town and that small towns are the backbone of America.

Response:

We appreciate your concerns. Your letter will be included in the docket that is sent to the District Manager and Headquarters for consideration.

17. **Concern:**

You stated that closing the Witten Post Office would hurt your town and that small towns are the backbone of America.

Response:

We appreciate your comments and your letter will be included in the packet that is sent to the District Manager and to Headquarters.

18. **Concern:**

You stated that doing postal business with the carrier in inclement weather would not be feasible if the post office were to close. It would delay mail being sent out also. Closing the post office would have a detrimental effect of the community and businesses. You wondered why the Postal Service let Witten go the expense of fixing up the new location and giving you hope that you would keep the new office open.

Response:

We appreciate your comments and concerns. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

19. **Concern:**

You stated that it would be more feasible to keep the mailboxes in their present location for the carrier to deliver the mail. The customers would have easy access without having to stand in the cold and snow. You also stated that the community spent a lot of money, time, and effort into constructing the new building to house the post office.

Response:

This comment form and letter will be put into the docket which will be reviewed by the District Manager and Headquarters. The community meeting analysis included in the docket also contains customer comments about the possible alternate plan to keep the mailboxes inside. Headquarters will consider all these alternatives before making their final decision.

20. **Concern:**

You stated that, though your address is Winner, your home is located only 4 miles from the Witten Post Office and that you would like the post office to remain open to continue serving the people of Witten and the surrounding farmers.

Response:

We appreciate your concern. Your letter will be included in the packet sent to the District Manager and Headquarters for consideration.

21. **Concern:**

You stated your concern about the possible closing of the Witten Post Office.

Response:

We appreciate your concern. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

22. **Concern:**

You stated your concern over the possible closing of the Witten Post office.

Response:

We appreciate your concern and your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

23. **Concern:**

You were concerned that closing the post office would hurt the town and businesses.

Response:

We appreciate your comments. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

24. **Concern:**

You were concerned that the post office was closing even though the representative at the meeting told you the post office would remain open for at least 6 months. You also stated that the community put a lot of money and work into moving the post office into the community hall in order to keep it open.

Response:

The post office is still only being studied. The proposal is being posted for 60 days to give the customers the chance to read it and fill out their comment forms. When the posting ends, these comments will be sent to the District Manager and Headquarters for consideration. Then after the decision is made, the office will have another 30 day posting. You also stated that the community moved the post office into the community hall to keep it open. This has been documented in the packet that is sent to Headquarters for review.

25. **Concern:**

Can we set up a contract postal service here?

Response:

We can check on the regulations for that. The Winner Postmaster will take down your name and phone number and have Karen Frederickson from the district contact you.

26. **Concern:**

Do you think the Postal Service will become bankrupt?

Response:

We can borrow from the Federal Government but we have a maximum limit and it always has to be paid back. If there is no money coming in to repay those loans, we could become insolvent.

27. **Concern:**

How many post offices are being studied?

Response:

About 2000 nationwide.

28. **Concern:**

How would we mail large packages?

Response:

The route carrier would pick up your package, take it to Winner for weighing, and bill you the next day.

29. **Concern:**

I always thought the Postal Service was supported by the government. Why can't they bail you out?

Response:

We have not been supported by the government since 1972. The Postal Regulatory Committee oversees our actions and we cannot raise rates or make changes without their approval.

30. **Concern:**

I hear a lot of double talk about physical addresses. Why don't you acknowledge our physical address?

Response:

We acknowledge the primary address where you receive your mail. In city limits, the city engineers assign your address and the county assigns your 911 addresses. If your post office does not have city delivery, we do not acknowledge that address as your delivery address. I don't know why the UPS database kicks out your physical address after a month or so. You would have to take that up with them.

31. **Concern:**

If I rent a post office box but use my 911 address, my mail is always a day late.

Response:

If you use your 911 address, it probably gets presorted into the rural carrier's mail, which may not be sorted before you pick up your po box mail. It has to be rerouted to the Postmaster for delivery to your box.

32. **Concern:**

If I wanted to start an internet business and use click-n-ship, how would my packages be picked up?

Response:

The customer can request carrier pickup online. You have to buy/rent a scale and print your postage paid online labels. There are flat rate priority boxes available free and you also get free delivery confirmation if you print labels online.

33. **Concern:**

If post offices get closed, are they setting up other outlets for sales?

Response:

Yes, retail centers can be set up in a business, like in stores, banks, etc.

34. **Concern:**

If the Postal Service was a good business, then e-mail would not have taken over. If Witten closes, Winner gets the revenue. Once that happens, we'll never get the post office back. If we get a cluster box, will our address change?

Response:

The county will assign 911 addresses.

35. **Concern:**

Maybe more people should be made aware of the fact that you receive no tax support. We always thought our tax dollars were helping our local post offices.

Response:

The customer could let your opinions be known to your representatives, of course.

36. **Concern:**

So is this a failing business model?

Response:

We look at it as any business that is in financial trouble would look at it.

37. **Concern:**

The city built this community center/post office because the old post office was going to be sold. We did this at the town's expense to save our post office. Could we still use this building and the post office boxes for route delivery?

Response:

The carrier has to have 24/7 access to the boxes. If you put the box section in the vestibule of this building, the carrier would have access. I see the box section has locks so the carrier could swivel each section for loading the boxes, then swivel them back to lock for customer access. That way the boxes would be out of the weather and the carrier could access them easily. We will advise Headquarters that this would be a great idea for carrier delivery should the office be closed.

38. **Concern:**

There is a rumor that Winner is already putting in more post office boxes for Witten residents.

Response:

The customer's mail will never be delivered to Winner post office boxes unless you rent a box there. The mail would come by carrier from Winner to roadside mailbox or a cluster box.

39. **Concern:**

Traveling to Winner would not be practical. I probably wouldn't use the Postal Service

Response:

We also have products and services that are available if you have computer access, there are stamps by mail with your carrier, or you can call the Winner Post Office for carrier delivery.

40. **Concern:**

What are they looking at for studied offices?

Response:

Close proximity to another office, revenue, do we rent or lease building, how many hours the OIC works per day, mail volume, a number of things.

41. **Concern:**

What are you going to do when it's -40 degrees with a cluster box on the road?

Response:

I can't address that until we know what's going to happen with your office. The carrier's do not clear the snow, that is the county, town, or homeowners responsibility.

42. **Concern:**

When we built this community center/post office, the district already gave it security clearance.

Response:

They might want to check it again if Headquarters approves to move the boxes to the vestibule but the town would be responsible for snow clearing for the carrier to get into the building.

43. **Concern:**

Why are post office boxes rent free?

Response:

They are not all free, you must live within 1/4 mile of the post office and not entitled to route delivery.

44. **Concern:**

Winner will get the box rents from our rural boxes if Witten is closed.

Response:

Rural delivery is free

45. **Concern:**

With snow clearing, the county doesn't clear private property.

Response:

Maybe the town can hire someone to clear locally.

46. **Concern:**

You sell your database to other companies, such as UPS. If they need to deliver to my physical address, your database shows that my physical address is not in the record. So, they will not deliver my package.

Response:

I'm not sure how to respond to that. If you rent a post office box, that is your address in our database. We do not list your physical address unless that is where you receive your mail on record.

Some advantages of the proposal are:

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the proposal are:

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Witten is an unincorporated community located in TRIPP County. The community is administered politically by Tripp County/Witten town board. Police protection is provided by the Tripp County sheriff. Fire protection is provided by the Witten fire department. The community is comprised of retirees, commuters, self-employed, farming, ranching, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Witten Feed & Grain Best Welding Village Grocery Bed & Breakfast Miss B Haven Goat Ranch Andersen Fencing J&J Quilting . Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Witten Post Office will be available at the Winner Post Office. Government forms normally provided by the Post Office will also be available at the Winner Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

- | | |
|---|---|
| <p>1. Concern:</p> <p>Response:</p> | <p>Customer expressed a concern about nonpostal services</p> <p>The customer expressed a concern about nonpostal services. Nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.</p> |
| <p>2. Concern:</p> <p>Response:</p> | <p>Customer expressed a concern about the loss of the community bulletin board at the Post Office.</p> <p>Many retail outlets and grocery stores are now displaying a public bulletin board in which items can be posted for sale, and/or lost and found items can be posted, and a variety of other information. The administrative Post Office may have a public bulletin board which may be used to post the same information.</p> |
| <p>3. Concern:</p> <p>Response:</p> | <p>Customer expressed a concern about the loss of the community bulletin board at the PostOffice.</p> |
| <p>4. Concern:</p> <p>Response:</p> | <p>How does local post offices thrive?</p> <p>Stamp sales, money order sales, box rents, mailing products, etc.</p> |

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on January 03, 2007. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 15,743 with a breakdown as follows:

Postmaster Salary (EAS-53, No COLA)	\$ 15,350
Fringe Benefits @ 33.5%	\$ 5,142
Annual Lease Costs	<u>+ \$ 1,080</u>
Total Annual Costs	\$ 21,572
Less Annual Cost of Replacement Service	<u>- \$ 5,829</u>
Total Annual Savings	<u>\$ 15,743</u>

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

The Postal Service is proposing to close the Witten, SD Post Office and provide delivery and retail services by highway contract route service under the administrative responsibility of the Winner Post Office, located 16 miles away.

The postmaster retired on January 03, 2007. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office workload has declined. Effective and regular service will continue to be provided by highway contract route service.

The Witten Post Office provided delivery and retail service to 43 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged three. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$15,743 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Winner Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.



STEVEN CARTER
Manager, Post Office Operations

06/29/2011
Date

Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the WITTEN Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

Name of Postal Customer

Signature of Postal Customer

Mailing Address

City, State, and ZIP Code

Date



08/25/2011

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Instructions for Posting the "Notice of Taking Proposal and Comments Under Internal Consideration"

At the close of business on 08/30/2011 take down the "Proposal" and the "Invitation for Comments" from the lobby. Round-date stamp them upon removal and verify that the mandatory 60-day posting period was observed. The proposal and invitation for comments must be posted for at least 60 days, and the first day does not count.

On the same day, prominently post in the lobby the enclosed "Notice of Taking Proposal and Comments Under Internal Consideration." The notice should remain posted until you receive further notice from this office.

Please return the posted "Proposal," "Invitation for Comments," the official record, and any related discontinuance materials to this office.

Thank you for your assistance.

Sincerely,

A handwritten signature in cursive script that reads "Mary Anderson".

MARY ANDERSON
Post Office Review Coordinator
PO BOX 7500
SIOUX FALLS, SD 57117-7500

Date of Posting: 06/29/2011

Date of Removal: 08/30/2011



UNITED STATES POSTAL SERVICE
INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE
THE STUDIED WITTEN, SD POST OFFICE
AND EXTEND
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE



To the customers of the Witten Post Office:

The Postal Service is considering the close of the Witten Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 06/29/2011 through 08/30/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Witten & Winner Post Offices. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

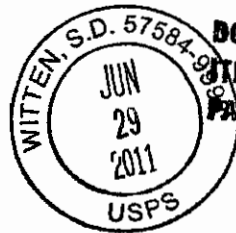
Please return the comment form to:

JODY NYSTROM
PO REVIEW COORDINATOR
206 ASH ST
AGAR SD 57520-9998

For more information, you may call Jody Nystrom at (605) 258-2891 or write to the above address.

Thank you for your assistance.

DEBRA BROST
PO BOX 7550
SIOUX FALLS, SD 57117-7550



DOCKET NO.

57584

ITEM NO.

36

PAGE

2

Date of Posting: 06/29/2011

Posting Round Date:

Date of Removal: 08/30/2011

Removal Round Date:



PROPOSAL TO CLOSE
THE WITTEN, SD POST OFFICE
AND ESTABLISH
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE

DOCKET NUMBER 1388093 - 57584

DOCKET: 1388093-57584
Item Nbr: 32
Page Nbr: 1

DOCKET NO. 57584
ITEM NO. 36
PAGE 3



Date of Posting: 06/29/2011

Date of Removal: 08/30/2011

UNITED STATES POSTAL SERVICE
INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE
THE STUDIED WITTEN, SD POST OFFICE
AND EXTEND
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE



To the customers of the Witten Post Office:

The Postal Service is considering the close of the Witten Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 06/29/2011 through 08/30/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Witten & Winner Post Offices. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

JODY NYSTROM
PO REVIEW COORDINATOR
206 ASH ST
AGAR SD 57520-9998

For more information, you may call Jody Nystrom at (605) 258-2891 or write to the above address.

Thank you for your assistance.

A handwritten signature in black ink, appearing to read "Debra Brost".

DEBRA BROST
PO BOX 7550
SIOUX FALLS, SD 57117-7550

DOCKET NO.

57584

ITEM NO.

36

PAGE

4



Posting Round Date:

Date of Removal: 08/30/2011

Removal Round Date:



PROPOSAL TO CLOSE
THE WITTEN, SD POST OFFICE
AND ESTABLISH
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE

DOCKET NUMBER 1388093 - 57584

**NOTICE OF TAKING PROPOSAL AND COMMENTS
UNDER INTERNAL CONSIDERATION**

Date 08/25/2011

Postal Customers of the Witten Post Office: The Postal Service appreciates receiving the views of those of you who submitted comments on the proposal to close the Witten Post Office, which was posted 06/29/2011 through 08/30/2011. These comments will be considered carefully as the matter is reviewed further in my office and at higher levels within the Postal Service.

When a final decision is made by the Postal Service, that decision will be posted in place of this notice. If the decision is to approve the proposal, any customer of the Witten Post Office who disagrees will have the right to appeal that decision to the Postal Regulatory Commission in Washington, DC.

Sincerely,

A handwritten signature in black ink, appearing to be 'SC' or 'S. Carter', written in a cursive style.

STEVEN CARTER
PO BOX 7500
SIOUX FALLS, SD 57117-7500

Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the WITTEN Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

We were thinking that we ~~had~~ have to worry that it was going to be taken away as we were was told we had it for another six months now you change your mind I don't think that ought

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

we the people in this town don't want it taken away from us a lot of money was put in the building to have a good post office now you want take it away from us

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

The way we think it ~~will~~ would cost you more a yr for you if you closed it you would have to put boxes out side which we don't want some body would try and break in the boxes out side besides you would take away two jobs from two people that need the jobs this is a little town to find a job

Name of Postal Customer

Signature of Postal Customer

Gayle Maren

Gayle Maren

Mailing Address

Box 243 Witten Twp 57524 0243 July 7 - 2011

City, State, and ZIP Code

Date



11/18/2011

GARLORD MAIER
PO BOX 243
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Witten Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- The post office is still only being studied. The proposal is being posted for 60 days to give the customers the chance to read it and fill out their comment forms. When the posting ends, these comments will be sent to the District Manager and Headquarters for consideration. Then after the decision is made, the office will have another 30 day posting. You also stated that the community moved the post office into the community hall to keep it open. This has been documented in the packet that is sent to Headquarters for review.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2738.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7500
Sioux Falls, SD, 57117-7500

Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the WITTEN Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

See ATTACHED

Mary Anne Heison

Name of Postal Customer

Mary Anne Heison

Signature of Postal Customer

PO Box 271

Mailing Address

Witten SD 57584

City, State, and ZIP Code

July 4, 2001

Date

Jody Nystrom

Post Office Review Coordinator

206 Ash Street

Agar, SD 57520-9998

Dear Jody Nystrom, Post Office Review Coordinator,

Recently, The town of Witten was asked to respond to a proposal to close our post office. I sent you a note on the questionnaire trying to explain that our community had spent a great deal of money and volunteer time to build a new code specific post office and provide it with the newest mail boxes. I suggested that this post office should continue as our place to receive mail because it would keep our people out of the weather when they came to pick up their mail. I also suggested that the proposal to install and maintain mail boxes on the highway would likely cost the post office a great deal more than our current post mistress's salary and the rent the post office pays for our building.

Your response was that I should not be worried about inclement weather and road conditions because the mail delivery would be impeded by "neither snow, nor rain, nor dark of night..." or words to that effect. I would like to make it clear that I am not concerned about the delivery of our mail! The mail has been arriving in Witten on time for 102 years. Putting boxes on the highway will not make delivery an issue; it will make picking the mail up an issue. People who now are able to pick up their mail by accessing a heated building with a handicap ramp on a quiet town lane, would, with your proposal, be standing on the highway in three feet of snow in below zero temperatures hoping their thumbs don't stick to their keys, and the mail doesn't blow from their grasp. Your

proposal would negatively affect the lives of many elderly, disabled, veterans, and Native Americans while misspending our hard-earned tax dollars.

I have read your suggested savings by closing our brand new post office, but notice that it only includes the salary of our postmistress. Why have you not included the cost of repaying the volunteers for their time of constructing the existing building? Why have you not included repaying the money our town spent buying the concrete for the handicap ramp? And where are the figures for how much it will cost you to replace our brand new mail boxes that we are able to access in inclement weather with the ones with which you propose to shove us out into the rain and cold?

Please do not misread my comments again. Please do not incorrectly summarize my comments in your next report. And, most importantly, please do not close our small town post office.

Respectfully,

Mary Henson

Instructor

Sinte Gleska University

Mary Ann Henson July 4, 2011

Jody Nystrom

Post Office Review Coordinator

206 Ash Street

Agar, SD 57520-9998

Dear Jody Nystrom, Post Office Review Coordinator,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name MARK & MARY WEATHERMON

Signature Mary Weathermon Mark Weathermon

Address Box 157 - WITTEN, S.D. 57584

Phone 605 879-2372



09/01/2011

MARK& MARY WEATHERMON

PO BOX 157
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Witten Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- We appreciate your comments and your letter will be included in the packet that is sent to the District Manager and to Headquarters.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2738.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7500
Sioux Falls, SD, 57117-7500

Jody Nystrom

Post Office Review Coordinator

206 Ash Street

Agar, SD 57520-9998

Dear Jody Nystrom, Post Office Review Coordinator,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name

Eugene & Carol Simkins

Signature

Carol Simkins Eugene I Simkins

Address

30437 U.S. Hwy. 18 Winner, SD 57580

Phone

605 879 2303

Our Country home is located only 4 miles from the Witten Post Office. We are asking you to please allow this small town business to continue serving not only the people of Witten, but the surrounding farmers' needs as well.

Thank you, Carol Simkins

Debra Brost

Manager, Post Office Operations

PO Box 7550

Sioux Falls, SD 57117-7550

Dear Debra Brost, Manger, Post Office Operations,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name

Eugene & Carol Simkins

Signature

Eugene L. Simkins and Carol Simkins

Address

30437 US Hwy. 18, Winner, SD 57580

Phone

605-879-2303

This post office is located only 4 miles from our country home. We so appreciate having our "Postal Services" so close to home.

Please let our little town keep our Post Office.
Carol Simkins



09/01/2011

EUGENE & CAROL SIMKINS

30437 US HWY 18
WINNER, SD 57580

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Witten Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- We appreciate your concern. Your letter will be included in the packet sent to the District Manager and Headquarters for consideration.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2738.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7500
Sioux Falls, SD, 57117-7500

Jody Nystrom

Post Office Review Coordinator

206 Ash Street

Agar, SD 57520-9998

Dear Jody Nystrom, Post Office Review Coordinator,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name Shirley Whitaker

Signature Shirley Whitaker

Address P.O. Box 276 Witten SD

Phone 605 840 4990



09/01/2011

SHIRLEY WHITAKER

PO BOX 276
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Witten Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- We appreciate your concern and your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2738.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7500
Sioux Falls, SD, 57117-7500

Jody Nystrom

Post Office Review Coordinator

206 Ash Street

Agar, SD 57520-9998

Dear Jody Nystrom, Post Office Review Coordinator,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name

Doug Best Welding

Signature

Doug Best

Address

P.O. Box 245 Witten SD

Phone

605 819 2277

Debra Brost

Manager, Post Office Operations

PO Box 7550

Sioux Falls, SD 57117-7550

Dear Debra Brost, Manger, Post Office Operations,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name

Doug Best Welding

Signature

Doug Best

Address

P.O. Box 345

Phone

605 879 2277



09/01/2011

DOUG BEST WELDING

PO BOX 245
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Witten Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- We appreciate your concern. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2738.

Sincerely,

A handwritten signature in dark ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7500
Sioux Falls, SD, 57117-7500

Jody Nystrom

Post Office Review Coordinator

206 Ash Street

Agar, SD 57520-9998

Dear Jody Nystrom, Post Office Review Coordinator,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name Jean Leighton

Signature Jean Leighton

Address Box 253

Phone 879 - 2256

Debra Brost

Manager, Post Office Operations

PO Box 7550

Sioux Falls, SD 57117-7550

Dear Debra Brost, Manger, Post Office Operations,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name

Jean Lighter

Signature

Jean Lighter

Address

Box 253

Phone

879-2256



09/01/2011

JEAN LEIGHTON
PO BOX 253
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Witten Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- We appreciate your concern. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2738.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7500
Sioux Falls, SD, 57117-7500

Jody Nystrom

Post Office Review Coordinator

206 Ash Street

Agar, SD 57520-9998

Dear Jody Nystrom, Post Office Review Coordinator,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name SHIRLEY M. NOJAK

Signature Shirley M. Nojak

P.O. Box 1235
Address Witten S.D. 57584

Phone 605-879-2304

Debra Brost

Manager, Post Office Operations

PO Box 7550

Sioux Falls, SD 57117-7550

Dear Debra Brost, Manger, Post Office Operations,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name Shirley M. Novak

Signature Shirley M. Novak

P.O. Box 235
Address Witten SD 57584

Phone (605) - 879-2304



09/01/2011

SHIRLEY NOVAK

PO BOX 235
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Witten Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- We appreciate your concern. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2738.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7500
Sioux Falls, SD, 57117-7500

Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the WITTEN Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.
*As far as the regularity of the service, the time schedule could be undependable while waiting outside in inclement weather if you are needing special services.
The effectiveness would never be as convenient as the carrier could not carry all the necessities we could need that day so it would neglect getting our mail sent in time.*
2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community. *Nothing favorable!
you must realize that whenever a service such as your daily dealing with is taken away from the area it is a huge loss - It hurts the businesses and the community in general - It is just another one of our rights being taken from us.*
3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.
Why did the Postal Service let the town of Witten go to the expense and work of fixing up the new location and give us hope of keeping our post office - Now we will have to ruin the walls removing your equipment causing more expenses.

Calvin + Jean Adel
Name of Postal Customer

Calvin Adel Jean Adel
Signature of Postal Customer

PO Box 203
Mailing Address

Witten, SD 57584
City, State, and ZIP Code

July 18, 2011
Date



09/01/2011

CALVIN & JEAN ADEL

PO BOX 203
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Witten Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- We appreciate your comments and concerns. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2738.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7500
Sioux Falls, SD, 57117-7500

Jody Nystrom

Post Office Review Coordinator

206 Ash Street

Agar, SD 57520-9998

Dear Jody Nystrom, Post Office Review Coordinator,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name Marilee Smith

Signature Marilee Smith

Address P.O. Box 295 Witten, S.D. 57584

Phone 605-879-2537

Debra Brost

Manager, Post Office Operations

PO Box 7550

Sioux Falls, SD 57117-7550

Dear Debra Brost, Manger, Post Office Operations,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name

Margie Smith

Signature

Margie Smith

Address

P.O. Box 295 Linton, S.D.

Phone

605 - 879-2537



09/01/2011

MARLYCE SMITH

PO BOX 295
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Witten Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- We appreciate your comments. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2738.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7500
Sioux Falls, SD, 57117-7500

Debra Brost

Manager, Post Office Operations

PO Box 7550

Sioux Falls, SD 57117-7550

Dear Debra Brost, Manger, Post Office Operations,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name

Betty Tuttle

Signature

Betty Tuttle

Address

P.O. Box 155

Phone

Witten S.D. 57584
605-879-2301



09/01/2011

BETTY TUTTLE

PO BOX 155
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Witten Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- We appreciate your comments. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2738.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7500
Sioux Falls, SD, 57117-7500

Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the WITTEN Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

We live more than 15 miles from the nearest post office. If you close our post office and we have to change our addresses then ~~the~~ we will have to make a special trip for mail and hope the post office is open when we get there.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

Our community invested a great deal of time and money moving and making our post office modern three years ago with the assurance that we would then receive a 5 year contract. Instead you are threatening to close it again. You ~~should~~ HAVE to pay us back for that investment if you are going to renig on the deal.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

There are much better ways to save money than to inflict hardship on veterans and native americans who are disabled, school teachers who work for meager incomes and ranchers who toil endlessly for the health of the nation.

Mary Henson
Name of Postal Customer

Mary Ann Henson
Signature of Postal Customer

PO Box 271
Mailing Address

Witten South Dakota 57584
City, State, and ZIP Code

AUG 9 2011
Date



09/01/2011

MARY HENSON

PO BOX 271
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Witten Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- We appreciate your comments. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2738.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7500
Sioux Falls, SD, 57117-7500

Jody Nystrom

Post Office Review Coordinator

206 Ash Street

Agar, SD 57520-9998

Dear Jody Nystrom, Post Office Review Coordinator,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name Gayle M. Long

Signature Gayle M. Long - Postmaster - Retired - Witten, S.D. 57584

Address P.O. Box 174
109 N. Dogwood St. Witten S.D. 57584

Phone 605-879-2591

Debra Brost

Manager, Post Office Operations

PO Box 7550

Sioux Falls, SD 57117-7550

Dear Debra Brost, Manager, Post Office Operations,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name Gayle M. Long

Signature Gayle M. Long - Postmaster - Retired - Witten S.D. 57584

Address P.O. Box 174
109 N. Dogwood St. Witten S.D. 57584

Phone 605-879-2597



09/01/2011

GAYLE LONG

PO BOX 174
WITTEN, SD 57584

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Witten Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- We appreciate your concerns. Your letter will be included in the docket that is sent to the District Manager and Headquarters for consideration.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2738.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7500
Sioux Falls, SD, 57117-7500

United States Senate

WASHINGTON, DC 20510-4105

<http://thune.senate.gov>

July 13, 2011

JUL 25 2011

Please address response to:

320 North Main Avenue, Suite B
Sioux Falls, SD 57104 - 6055

Mr. John DiPeri
Dakotas District Manager
United States Postal Service
P.O. Box 7500
Sioux Falls, SD 57117-7500

Dear Mr. DiPeri:

Please find enclosed copies of several letters I recently received from postal customers in Witten regarding possible changes in service at the Witten post office.

On their behalf, I am forwarding these concerns to you for your review. Please respond to me with the actions and position of the United States Postal Service regarding this matter.

Thank you for your time and attention to this matter. I look forward to hearing from you soon.

Kindest regards,



JOHN THUNE
United States Senator

JT:bb

Enclosure

Senator John Thune

320 N Main Ave., Suite B

Sioux Falls, SD 57104

RECEIVED JUL 19 2011

Dear Senator Thune,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name Marlyce Smith

Signature Marlyce Smith

Address P.O. Box 295 Witten, S.D.

Phone (605) 879-2537

June 19, 2011

Senator John Thune
320 Main Ave., Suite B
Sioux Falls, SD 57104

RECEIVED JUN 20 2011

Dear Senator John Thune,

This is an extra special request we would like you to help us with. There is a very strong chance that our post office will be shut down in the town of Witten. In the last year we have relocated the building which now houses the PO and it is very convenient for all.

As we have realized over the period of time, whenever a business has been eliminated in our small town, it destroys another section of our town. This post office not only helps families and businesses and the whole out reaching area. It would be devastating for our town, not to say how the senior citizens will be able to cope with obtaining our mail in the open country with the weather of all kind we have to cope with. It is so helpful rendering the service that a postal employee gives to the community, plus it is taking away the social aspect involving the community.

This is a small aspect of how it will effect our community. Hopefully, you will study this situation and see the problem as we can for see it and protect our post office from being eliminated.

In appreciation,

Jean Adel and Calvin Adel
PO Box 203

Witten, SD 57584

(605 879 2236)

RECEIVED JUL 12 2011

Senator John Thune

320 N Main Ave., Suite B

Sioux Falls, SD 57104

Dear Senator Thune,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name MARK & MARY WEATHERMON

Signature Mary Weathermon Mark Weathermon

Address BOX 157 WITTEN, S.D. 57584

Phone 605 879-2372

RECEIVED JUL 13 2011

Senator John Thune

320 N Main Ave., Suite B

Sioux Falls, SD 57104

Dear Senator Thune,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name

Wilford E. Langthorn Sr.

Signature

Wilford E. Langthorn Sr.

Address

W. Htem SD

Phone

879-2256

Senator John Thune

320 N Main Ave., Suite B

Sioux Falls, SD 57104

RECEIVED JUL 13 2011

Dear Senator Thune,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name Shirley M. Houck

Signature Shirley M. Houck
P.O. Box 235

Address Witten S.D. 57584

Phone (605) 879-2304

RECEIVED JUL 13 2011

Senator John Thune

320 N Main Ave., Suite B

Sioux Falls, SD 57104

Dear Senator Thune,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name MELVIN HARTER

Signature Melvin Harter

Address 307 N. DOGWOOD ST.
WITTEN, S.D. 57584

Phone 605-879-2324

Senator John Thune

RECEIVED JUL 13 2011

320 N Main Ave., Suite B

Sioux Falls, SD 57104

Dear Senator Thune,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name Shirley Whitaker

Signature Shirley Whitaker

Address P.O. Box 276 Witten SD

Phone 605 840 4990

RECEIVED JUL 13 2011

Senator John Thune

320 N Main Ave., Suite B

Sioux Falls, SD 57104

Dear Senator Thune,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name

Wilma Hautes

Signature

Wilma Hautes

Address

Witten, SD

Phone

879 2324

Senator John Thune
320 N. Main Ave., Suite B
Sioux Falls, SD 57104

RECEIVED JUL 14 2011

Dear Senator Thune,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name Eugene & Carol Simkins

Signature Carol Simkins Eugene J. Simkins

Address 30437 U.S. Hwy. 18 Winner, SD 57580

Phone 605 879 2303

Our home is located just four miles from Witten. We use the Post Office, and it serves our needs for postal service. Please do what you can to keep this business open in this small town.
Thank You Senator Thune,
Carol Simkins

RECEIVED JUL 15 2011

Senator John Thune

320 N Main Ave., Suite B

Sioux Falls, SD 57104

Dear Senator Thune,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name

CARY LONG

Signature

Cary Long

Address

Box 186, WITTEN, S.D. 57584

Phone

605-879-2207

Senator John Thune

320 N Main Ave., Suite B

Sioux Falls, SD 57104

RECEIVED JUL 11 2011

July 8, 2011

Dear Senator Thune,

The town of Witten has been asked to respond to a proposal to close our post office. Please don't close our post office! Closing the post office will hurt our town. Small towns are the backbone of America. Don't lose your backbone! Don't let our Post office close.

Respectfully,

Name Mary Anne Henson

Signature Mary Anne Henson

Address PO Box 271 Witten SD 57584

Phone 605 828 0464

DISTRICT MANAGER
DAKOTAS DISTRICT



UNITED STATES
POSTAL SERVICE

July 25, 2011

THE HONORABLE JOHN THUNE
UNITED STATES SENATOR
PO BOX 1424
SIOUX FALLS SD 57101-1424

Dear Senator Thune,

Today, received your correspondence dated July 13, 2011, on behalf of postal customers of Witten, South Dakota concerning the status of their Post Office. I appreciate you bringing this matter to my attention.

My staff is investigating the issues and a response will be sent to you as soon as possible.

Please do not hesitate to contact me in the interim if you have any additional concerns.


for John DiPeri
District Manager



W. Hen Study
Thune
8-8-11

August 8, 2011

THE HONORABLE JOHN THUNE
UNITED STATES SENATE
320 N MAIN AVE STE B
SIOUX FALLS SD 57104-6055

Dear Senator Thune,

This is in response to the correspondence you provided us from postal customers in Witten SD, 57584. The petition letters you provided with your inquiry are from Marlyce Smith, Jean & Calvin Adel, Mark & Mary Weathermon, Wilma Hartes, Wilford Leightensen, Shirley Novak, Melvin Harter, Shirley Whitaker, Eugene & Carol Simkins, Cary Long and Mary Anne Henson. The concern is in regard to the recent notification that the Witten SD Post Office will be studied for discontinuance.

I apologize for my late response. The Postal Service has begun reviewing some of its brick-and-mortar Post Offices, Stations and Branches, under a centralized initiative. The review is necessary in order for the Postal Service to match today's activity and usage, as well as mail volume, workload, and customer access to postal retail outlets. As you know, the Postal Service receives no tax dollars for operating expenses and relies on the sale of postage, products, and services to fund its operation. The Postal Service is in a dire financial situation. In the past 5 years, mail volume has declined by 43.1 billion pieces. Customer visits have declined by 200 million. Retail transactions have declined by \$2 billion.

Today, the Postal Service has expanded access to nearly 70,000 alternate locations where our customers shop and do business. These include, but are not limited to, local grocery stores, convenience stores, pharmacies, banks, Office Depot and Costco. Customers can access this information at uspseverywhere.com. By consolidating operations, expanding access to postal products and services, and creating community options, the Postal Service is adapting to meet the evolving needs of its customers during changing times.

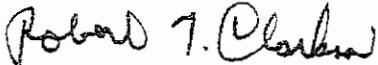
In some communities, if the decision is made to discontinue the Post Office, it may be possible to continue postal services via the Village Post Office concept. Any business establishment interested in applying for a contract with the Postal Service to start a Village Post Office in their local community should contact Rickey Johnson, rickey.a.johnson@usps.gov or cmc.travelretailtempssvc@usps.gov. Village Post Offices are operated by community businesses to provide selected postal products and services, including Forever stamps and Priority Mail Flat Rate packages and envelopes. These retail units also may provide Post Office Box service at or near the business location.

Community meetings will be held in locations where studies are being conducted to give

the affected customers the opportunity to offer their input prior to a final decision. The Postal Service will make every possible attempt to minimize the impact for customers of changes to Post Office locations.

Thank you for your interest in this matter. If I can be of assistance in other postal matters, please do not hesitate to contact me.

Sincerely,



for John DiPeri
District Manager, Dakotas District

Cc: Deb Brost, A/Manager, Post Office Operations, Rapid City SD



A. Office

Name: WITTEN State: SD Zip Code: 57584
Area: WESTERN District: DAKOTAS PFC
Congressional District: AL County: TRIPP
EAS Grade: 53 Finance Number: 469684
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 39. There was not a premature appeal received.

Prepared by: Mary Anderson
Title: DAKOTAS PFC Post Office Review Coordinator
Tele No: (605) 333-2738

Date: 09/13/2011
Fax No: (605) 333-2777

Analysis of 60-Day Posting Comments

Number of comments returned

Total questionnaires distributed	13
Favorable comments	0
Unfavorable comments	13
No opinion expressed	0
Total comments returned	13

Postal Concerns

The following postal concerns were expressed

1. Concern (Unfavorable):
You are concerned that small towns are the backbone of America and closing the Witten Post Office would hurt your town.
Response:
We appreciate your comments. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.
Concern (Unfavorable):
You stated that you live more than 15 miles from the post office and that you will have to drive further if the Witten post office closes. You also stated that the community spent a lot of money and time moving the post office to its present location 3 years ago with the assurance that you would then receive a 5 year contract. You feel that the post office should reimburse the community since they now want to close the office before the 5 years. You suggested there are other ways to save money rather than inflict hardship on veterans, disabled Native Americans, teachers and ranchers.
Response:
We appreciate your comments. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.
2. Concern (Unfavorable):
You stated that closing the post office would hurt your town and that small towns are the backbone of America.
Response:
We appreciate your concerns. Your letter will be included in the docket that is sent to the District Manager and Headquarters for consideration.
3. Concern (Unfavorable):
You stated that closing the Witten Post Office would hurt your town and that small towns are the backbone of America.
Response:
We appreciate your comments and your letter will be included in the packet that is sent to the District Manager and to Headquarters.
Concern (Unfavorable):
You stated that doing postal business with the carrier in inclement weather would not be feasible if the post office were to close. It would delay mail being sent out also. Closing the post office would have a detrimental effect of the community and businesses. You wondered why the Postal Service let Witten go the expense of fixing up the new location and giving you hope that you would keep the new office open.
Response:
We appreciate your comments and concerns. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.
4. Concern (Unfavorable):
You stated that it would be more feasible to keep the mailboxes in their present location for the carrier to deliver the mail. The customers would have easy access without having to stand in the cold and snow. You also stated that the community spent a lot of money, time, and effort into constructing the new building to house the post office.
Response:
This comment form and letter will be put into the docket which will be reviewed by the District Manager and Headquarters. The community meeting analysis included in the docket also contains customer comments about the possible alternate plan to keep the mailboxes inside. Headquarters will consider all these alternatives before making their final decision.
5. Concern (Unfavorable):
You stated that, though your address is Winner, your home is located only 4 miles from the Witten Post Office and that you would like the post office to remain open to continue serving the people of Witten and the surrounding farmers.
Response:
We appreciate your concern. Your letter will be included in the packet sent to the District Manager and Headquarters for consideration.
6. Concern (Unfavorable):
You stated your concern about the possible closing of the Witten Post Office.
Response:
We appreciate your concern. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.
7. Concern (Unfavorable):
You stated your concern over the possible closing of the Witten Post office.
Response:
We appreciate your concern and your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.
8. Concern (Unfavorable):
You were concerned that closing the post office would hurt the town and businesses.
Response:
We appreciate your comments. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.
9. Concern (Unfavorable):
You were concerned that the post office was closing even though the representative at the meeting told you the post office would remain open for at least 6 months. You also stated that the community put a lot of money and work into moving the post office into the community hall in order to keep it open.
Response:
The post office is still only being studied. The proposal is being posted for 60 days to give the customers the chance to read it and fill out their comment forms. When the posting ends, these comments will be sent to the District Manager and Headquarters for consideration. Then after the decision is made, the office will have another 30 day posting. You also stated that the community moved the post office into the community hall to keep it open. This has been documented in the packet that is sent to Headquarters for review.

Nonpostal Concerns

The following nonpostal concerns were expressed

Date of Posting: 06/29/2011

Posting Round Date:

Date of Removal: 08/30/2011

Removal Round Date:

PROPOSAL TO CLOSE
THE WITTEN, SD POST OFFICE
AND ESTABLISH
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE
(REVISED)

DOCKET NUMBER 1388093 - 57584

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Witten, SD Post Office and provide delivery and retail services by highway contract route service under the administrative responsibility of the Winner Post Office, located 16 miles away.

The postmaster position became vacant when the postmaster retired on January 03, 2007. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: Vacant office, declining workload.

The Witten Post Office, an EAS-53 level, provides service from 09:00 - 12:30 - 13:00 - 14:00 Monday - Friday, 09:00 - 10:30 Saturday and lobby hours of 09:00-12:30 & 1:00-2:00 on Monday - Friday and 09:00-10:30 on Saturday to 43 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged three transaction(s) accounting for three minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by highway contract route service. Office receipts for the last 3 years were: \$11,669 (30 revenue units) in FY 2008; \$11,080 (29 revenue units) in FY 2009; and \$9,674 (25 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On May 23, 2011, representatives from the Postal Service were available at the Witten Post Office/Town Hall to answer questions and provide information to customers. 16 customer(s) attended the meeting.

On May 12, 2011, 73 questionnaires were distributed to delivery customers of the Witten Post Office. Questionnaires were also available over the counter for retail customers at the Witten Post Office. 34 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 5 favorable, 20 unfavorable, and 9 expressed no opinion.

If this proposal is implemented, delivery and retail services will be provided by the Winner Post Office, an EAS-18 level office. Window service hours at the Winner Post Office are from 0830 to 1630, Monday through Friday, and 0900 to 1030 on Saturday. There are 245 post office boxes available.

The following concerns were expressed from questionnaires, the community meeting, from customer letters, on the petition, and from the congressional inquiry:

1. **Concern:**

Customer expressed a concern about package delivery and pickup.

Response:

Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to ½ mile off of the line of travel, at a designated place, such as on your porch or under a carport. For carrier pick up of packages, you can contact the administrative Post Office, letting the carrier know that you have a package available for pick up. The carrier can deviate from the line of travel in order to receive packages. The rural carrier will accept letters, flats or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Packages over 13 ounces may be picked up if the postage was printed online or with a traceable meter.

2. **Concern:**

Customer expressed a concern about the loss of the community bulletin board at the PostOffice.

Response:

3. **Concern:**

Customers expressed a concern about irregular hours that the rural route serves the community

Response:

The customer expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn, and then meet the carrier to receive services. Retail services may also be obtained at the administrative post office located _____ miles away.

4. **Concern:**

Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community

Response:

The customer expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

5. **Concern:**

Customers felt inclement weather and poor road conditions might impede delivery

Response:

The customer expressed a concern about inclement weather and poor road conditions, that this might impede delivery. Both inclement weather and heavy mail volume can cause deviations from the normal delivery schedule. However, the carrier is required to provide a vehicle of adequate size, equipped with necessary equipment (chains or snow tires, warning lights or signs, etc.) to serve the route safely and efficiently and in accordance with federal, state, and local motor vehicle laws and regulations.

6. **Concern:**

Customers felt inclement weather and poor road conditions might impede delivery.

Response:

Both inclement weather and heavy mail volume can cause deviations from the normal delivery schedule. However, the carrier is required to provide a vehicle of adequate size, equipped with necessary equipment (chains or snow tires, warning lights or signs, etc.) to serve the route safely and efficiently and in accordance with federal, state, and local motor vehicle laws and regulations.

7. **Concern:**

Customers felt the loss of a post office would have a detrimental effect on the business community

Response:

The customer expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the suspended Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.

8. **Concern:**

Customers said they would miss the special attention and assistance provided by the personnel at the Post Office

Response:

The customer stated that you would miss the special attention and assistance provided by the personnel at the suspended Post Office. Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed

9. **Concern:**

Customers said they would miss the special attention and assistance provided by the personnel at the Post Office.

Response:

Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed.

10. **Concern:**

Customers were concerned about obtaining services from the carrier

Response:

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order

made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

11. **Concern:**

Customers were concerned about senior citizens.

Response:

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

12. **Concern:**

Customers were concerned about vandalism of their mail box.

Response:

13. **Concern:**

You were concerned about having to travel to another post office for service

Response:

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

14. **Concern:**

You are concerned that small towns are the backbone of America and closing the Witten Post Office would hurt your town.

Response:

We appreciate your comments. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

15. **Concern:**

You stated that you live more than 15 miles from the post office and that you will have to drive further if the Witten post office closes. You also stated that the community spent a lot of money and time moving the post office to its present location 3 years ago with the assurance that you would then receive a 5 year contract. You feel that the post office should reimburse the community since they now want to close the office before the 5 years. You suggested there are other ways to save money rather than inflict hardship on veterans, disabled Native Americans, teachers and ranchers.

Response:

We appreciate your comments. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

16. **Concern:**

You stated that closing the post office would hurt your town and that small towns are the backbone of America.

Response:

We appreciate your concerns. Your letter will be included in the docket that is sent to the District Manager and Headquarters for consideration.

17. **Concern:**

You stated that closing the Witten Post Office would hurt your town and that small towns are the backbone of America.

Response:

We appreciate your comments and your letter will be included in the packet that is sent to the District Manager and to Headquarters.

18. **Concern:**

You stated that doing postal business with the carrier in inclement weather would not be feasible if the post office were to close. It would delay mail being sent out also. Closing the post office would have a detrimental effect of the community and businesses. You wondered why the Postal Service let Witten go the expense of fixing up the new location and giving you hope that you would keep the new office open.

Response:

We appreciate your comments and concerns. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

19. **Concern:**

You stated that it would be more feasible to keep the mailboxes in their present location for the carrier to deliver the mail. The customers would have easy access without having to stand in the cold and snow. You also stated that the community spent a lot of money, time, and effort into constructing the new building to house the post office.

Response:

This comment form and letter will be put into the docket which will be reviewed by the District Manager and Headquarters. The community meeting analysis included in the docket also contains customer comments about the possible alternate plan to keep the mailboxes inside. Headquarters will consider all these alternatives before making their final decision.

20. **Concern:**

You stated that, though your address is Winner, your home is located only 4 miles from the Witten Post Office and that you would like the post office to remain open to continue serving the people of Witten and the surrounding farmers.

Response:

We appreciate your concern. Your letter will be included in the packet sent to the District Manager and Headquarters for consideration.

21. **Concern:**

You stated your concern about the possible closing of the Witten Post Office.

Response:

We appreciate your concern. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

22. **Concern:**

You stated your concern over the possible closing of the Witten Post office.

Response:

We appreciate your concern and your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

23. **Concern:**

You were concerned that closing the post office would hurt the town and businesses.

Response:

We appreciate your comments. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

24. **Concern:**

You were concerned that the post office was closing even though the representative at the meeting told you the post office would remain open for at least 6 months. You also stated that the community put a lot of money and work into moving the post office into the community hall in order to keep it open.

Response:

The post office is still only being studied. The proposal is being posted for 60 days to give the customers the chance to read it and fill out their comment forms. When the posting ends, these comments will be sent to the District Manager and Headquarters for consideration. Then after the decision is made, the office will have another 30 day posting. You also stated that the community moved the post office into the community hall to keep it open. This has been documented in the packet that is sent to Headquarters for review.

25. **Concern:**

Can we set up a contract postal service here?

Response:

We can check on the regulations for that. The Winner Postmaster will take down your name and phone number and have Karen Frederickson from the district contact you.

26. **Concern:**

Do you think the Postal Service will become bankrupt?

Response:

We can borrow from the Federal Government but we have a maximum limit and it always has to be paid back. If there is no money coming in to repay those loans, we could become insolvent.

27. **Concern:**

How many post offices are being studied?

Response:

About 2000 nationwide.

28. **Concern:**

How would we mail large packages?

Response:

The route carrier would pick up your package, take it to Winner for weighing, and bill you the next day.

29. **Concern:**

I always thought the Postal Service was supported by the government. Why can't they bail you out?

Response:

We have not been supported by the government since 1972. The Postal Regulatory Committee oversees our actions and we cannot raise rates or make changes without their approval.

30. **Concern:**

I hear a lot of double talk about physical addresses. Why don't you acknowledge our physical address?

Response:

We acknowledge the primary address where you receive your mail. In city limits, the city engineers assign your address and the county assigns your 911 addresses. If your post office does not have city delivery, we do not acknowledge that address as your delivery address. I don't know why the UPS database kicks out your physical address after a month or so. You would have to take that up with them.

31. **Concern:**

If I rent a post office box but use my 911 address, my mail is always a day late.

Response:

If you use your 911 address, it probably gets presorted into the rural carrier's mail, which may not be sorted before you pick up your po box mail. It has to be rerouted to the Postmaster for delivery to your box.

32. **Concern:**

If I wanted to start an internet business and use click-n-ship, how would my packages be picked up?

Response:

The customer can request carrier pickup online. You have to buy/rent a scale and print your postage paid online labels. There are flat rate priority boxes available free and you also get free delivery confirmation if you print labels online.

33. **Concern:**

If post offices get closed, are they setting up other outlets for sales?

Response:

Yes, retail centers can be set up in a business, like in stores, banks, etc.

34. **Concern:**

If the Postal Service was a good business, then e-mail would not have taken over. If Witten closes, Winner gets the revenue. Once that happens, we'll never get the post office back. If we get a cluster box, will our address change?

Response:

The county will assign 911 addresses.

35. **Concern:** Maybe more people should be made aware of the fact that you receive no tax support. We always thought our tax dollars were helping our local post offices.
- Response:** The customer could let your opinions be known to your representatives, of course.
36. **Concern:** So is this a failing business model?
- Response:** We look at it as any business that is in financial trouble would look at it.
37. **Concern:** The city built this community center/post office because the old post office was going to be sold. We did this at the town's expense to save our post office. Could we still use this building and the post office boxes for route delivery?
- Response:** The carrier has to have 24/7 access to the boxes. If you put the box section in the vestibule of this building, the carrier would have access. I see the box section has locks so the carrier could swivel each section for loading the boxes, then swivel them back to lock for customer access. That way the boxes would be out of the weather and the carrier could access them easily. We will advise Headquarters that this would be a great idea for carrier delivery should the office be closed.
38. **Concern:** There is a rumor that Winner is already putting in more post office boxes for Witten residents.
- Response:** The customer's mail will never be delivered to Winner post office boxes unless you rent a box there. The mail would come by carrier from Winner to roadside mailbox or a cluster box.
39. **Concern:** Traveling to Winner would not be practical. I probably wouldn't use the Postal Service
- Response:** We also have products and services that are available if you have computer access, there are stamps by mail with your carrier, or you can call the Winner Post Office for carrier delivery.
40. **Concern:** What are they looking at for studied offices?
- Response:** Close proximity to another office, revenue, do we rent or lease building, how many hours the OIC works per day, mail volume, a number of things.
41. **Concern:** What are you going to do when it's -40 degrees with a cluster box on the road?
- Response:** I can't address that until we know what's going to happen with your office. The carrier's do not clear the snow, that is the county, town, or homeowners responsibility.
42. **Concern:** When we built this community center/post office, the district already gave it security clearance.
- Response:** They might want to check it again if Headquarters approves to move the boxes to the vestibule but the town would be responsible for snow clearing for the carrier to get into the building.
43. **Concern:** Why are post office boxes rent free?
- Response:** They are not all free, you must live within 1/4 mile of the post office and not entitled to route delivery.
44. **Concern:** Winner will get the box rents from our rural boxes if Witten is closed.
- Response:** Rural delivery is free
45. **Concern:** With snow clearing, the county doesn't clear private property.
- Response:** Maybe the town can hire someone to clear locally.

46. **Concern:**

You sell your database to other companies, such as UPS. If they need to deliver to my physical address, your database shows that my physical address is not in the record. So, they will not deliver my package.

Response:

I'm not sure how to respond to that. If you rent a post office box, that is your address in our database. We do not list your physical address unless that is where you receive your mail on record.

Some advantages of the proposal are:

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the proposal are:

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Witten is an unincorporated community located in TRIPP County. The community is administered politically by Tripp County/Witten town board. Police protection is provided by the Tripp County sheriff. Fire protection is provided by the Witten fire department. The community is comprised of retirees, commuters, self-employed, farming, ranching, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Witten Feed & Grain Best Welding Village Grocery Bed & Breakfast Miss B Haven Goat Ranch Andersen Fencing J&J Quilting . Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Witten Post Office will be available at the Winner Post Office. Government forms normally provided by the Post Office will also be available at the Winner Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

- | | |
|--------------------|--|
| 1. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern about nonpostal services. Nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency. |
| 2. Concern: | Customer expressed a concern about the loss of the community bulletin board at the Post Office. |
| Response: | Many retail outlets and grocery stores are now displaying a public bulletin board in which items can be posted for sale, and/or lost and found items can be posted, and a variety of other information. The administrative Post Office may have a public bulletin board which may be used to post the same information. |
| 3. Concern: | Customer expressed a concern about the loss of the community bulletin board at the PostOffice. |
| Response: | |
| 4. Concern: | How does local post offices thrive? |
| Response: | Stamp sales, money order sales, box rents, mailing products, etc. |

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on January 03, 2007. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 15,743 with a breakdown as follows:

Postmaster Salary (EAS-53, No COLA)	\$ 15,350
Fringe Benefits @ 33.5%	\$ 5,142
Annual Lease Costs	<u>+ \$ 1,080</u>
Total Annual Costs	\$ 21,572
Less Annual Cost of Replacement Service	<u>- \$ 5,829</u>
Total Annual Savings	<u>\$ 15,743</u>

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

The Postal Service is proposing to close the Witten, SD Post Office and provide delivery and retail services by highway contract route service under the administrative responsibility of the Winner Post Office, located 16 miles away.

The postmaster retired on January 03, 2007. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office workload has declined. Effective and regular service will continue to be provided by highway contract route service.

The Witten Post Office provided delivery and retail service to 43 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged three. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$15,743 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Winner Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.



STEVEN CARTER
Manager, Post Office Operations

06/29/2011
Date

U.S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet				1. Date Prepared 06/08/2011																																								
2. Post Office Name WITTEN		3. State and ZIP + 4 Code SD, 57584-9900																																										
4. District, Customer Service DAKOTAS PFC	5. Area, Customer Service WESTERN	6. County TRIPP	7. Congressional District AL																																									
8. Reason for Proposal to Discontinue Vacant office, declining workload.		9. PO Emergency Suspend (Reason and Date) No Suspension		10. Proposed Permanent Alternate Service																																								
<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <p style="text-align: center;">11. Staffing</p> <p>a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: retired Occupied 01/03/2007</p> <p>b. <input checked="" type="checkbox"/> OIC <input type="checkbox"/> Career <input type="checkbox"/> Non-Career</p> <p>c. Current PM POSITION Level (150) Downgraded from EAS-53</p> <p>d. No of Clerks- 0 No of Career- 0 No of Non-Career- 0</p> <p>e. No of Others- 0 No of Career- 0 No of Non-Career- 1</p> </div> <div style="width: 48%;"> <p style="text-align: center;">12. Hours of Service</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>a. Time M-F 09:00 - 12:30 - 13:00 - 14:00</td> <td>Sat 09:00 - 10:30</td> <td>Total Window Hours Per Week</td> </tr> <tr> <td>a. Lobby Time M-F 09:00-12:30 & 1:00-2:00</td> <td>Sat 09:00-10:30</td> <td>24.00</td> </tr> </table> </div> </div>					a. Time M-F 09:00 - 12:30 - 13:00 - 14:00	Sat 09:00 - 10:30	Total Window Hours Per Week	a. Lobby Time M-F 09:00-12:30 & 1:00-2:00	Sat 09:00-10:30	24.00																																		
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<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <p style="text-align: center;">13. Number of Customers Served</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>a. General Delivery</td><td>0</td></tr> <tr><td>b. P.O. Box</td><td>43</td></tr> <tr><td>c. City Delivery</td><td>0</td></tr> <tr><td>d. Rural Delivery</td><td>0</td></tr> <tr><td>e. Highway Contract Route Box</td><td>0</td></tr> <tr><td>f. Total</td><td>43</td></tr> <tr><td>g. No. Receiving Duplicate Service</td><td>0</td></tr> <tr><td>h. Average No. Daily Transactions</td><td>3.50</td></tr> </table> </div> <div style="width: 48%;"> <p style="text-align: center;">14. Daily Volume (Pieces)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>Types of Mail</th> <th>Received</th> <th>Dispatched</th> </tr> <tr><td>a. First-Class</td><td>75</td><td>14</td></tr> <tr><td>b. Newspaper</td><td>60</td><td>0</td></tr> <tr><td>c. Parcel</td><td>1</td><td>0</td></tr> <tr><td>d. Other</td><td>0</td><td>0</td></tr> <tr><td>e. Total</td><td>136</td><td>14</td></tr> <tr><td>f. No. of Postage Meters</td><td></td><td>0</td></tr> <tr><td>g. No. of Permits</td><td></td><td>0</td></tr> </table> </div> </div>					a. General Delivery	0	b. P.O. Box	43	c. City Delivery	0	d. Rural Delivery	0	e. Highway Contract Route Box	0	f. Total	43	g. No. Receiving Duplicate Service	0	h. Average No. Daily Transactions	3.50	Types of Mail	Received	Dispatched	a. First-Class	75	14	b. Newspaper	60	0	c. Parcel	1	0	d. Other	0	0	e. Total	136	14	f. No. of Postage Meters		0	g. No. of Permits		0
a. General Delivery	0																																											
b. P.O. Box	43																																											
c. City Delivery	0																																											
d. Rural Delivery	0																																											
e. Highway Contract Route Box	0																																											
f. Total	43																																											
g. No. Receiving Duplicate Service	0																																											
h. Average No. Daily Transactions	3.50																																											
Types of Mail	Received	Dispatched																																										
a. First-Class	75	14																																										
b. Newspaper	60	0																																										
c. Parcel	1	0																																										
d. Other	0	0																																										
e. Total	136	14																																										
f. No. of Postage Meters		0																																										
g. No. of Permits		0																																										
Finances a. FY 2008 2009 2010		Receipts \$ 11,669 \$ 11,080 \$ 9,674	b. EAS Step 1 PM Basic Salary (no Cola) \$ 15350 c. PM Fringe Benefits (33.5% of b.) \$5,142																																									
<p style="text-align: center;">15a. Quarters</p> <p><input type="checkbox"/> Postal Owned <input checked="" type="checkbox"/> Leased (if Leased, Expiration Date) 06/24/2011 Annual Lease \$ 1080</p> <p>30-day cancellation clause? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by)</p> <p>Located in: <input type="checkbox"/> Business <input type="checkbox"/> Home <input type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>																																												
<p>15b. Explain:</p>																																												
<p>17. Schools, Churches and Organization in Service Area: No: 0</p> <p>American Legion Witten Baptist Church Witten Lutheran Church Witten elementary school</p>		<p>19. Administrative/Emanating Office (Proposed):</p> <p>Name WINNER EAS Level 18 Miles Away 16.0</p> <p>Window Service Hours: M-F 0830 to 1630 SAT 0900 to 1030</p> <p>Lobby Hours: M-F 0600 to 1730 SAT 0800 to 1500</p> <p>PO Boxes Available: 245</p>																																										
<p>18. Businesses in Service Area: No: 0</p> <p>Witten Feed & Grain Best Welding Village Grocery Bed & Breakfast Miss B Haven Goat Ranch Andersen Fencing J&J Quilling</p>		<p>20. Nearest Post Office (if different from above):</p> <p>Name WINNER EAS Level 18 Miles Away 16.0</p> <p>Window Service Hours: M-F SAT</p> <p>Lobby Hours: M-F SAT</p> <p>PO Boxes Available: 0</p>																																										
<p style="text-align: center;">21. Prepared by</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Printed Name and Title MARY ANDERSON</td> <td>Signature MARY ANDERSON</td> <td>Telephone No. AC () (605) 333-2738</td> </tr> <tr> <td>PO Discontinuance Coordinator Name MARY ANDERSON</td> <td>Telephone No. AC () (605) 333-2738</td> <td>Location SIOUX FALLS, SD</td> </tr> </table>					Printed Name and Title MARY ANDERSON	Signature MARY ANDERSON	Telephone No. AC () (605) 333-2738	PO Discontinuance Coordinator Name MARY ANDERSON	Telephone No. AC () (605) 333-2738	Location SIOUX FALLS, SD																																		
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09/01/2011

MEMO TO THE RECORD

SUBJECT: Certification of the Record
WITTEN
Docket Number 1388093 - 57584

This certifies that all comments and documents enclosed in the attached record are originals, or true and correct copies of the originals.

JOHN DIPERI
District Manager

LOG OF POST OFFICE DISCONTINUANCE ACTIONS

Office Name, State, ZIP Code: WITTEN, SD, 57584-9900
EAS Level: 53
District: DAKOTAS PFC
County: TRIPP
Congressional District: AL
Proposal: ☒ Close ☐ Consolidate
Reason For Proposed: retired
Alternate Service Proposed: Highway Contract Route Service
Customers Affected:
Post Office Box: 43
General Delivery: 0
Rural Route: 0
Highway Contract Route (HCR): 0
City Route: 0
Intermediate Rural: 0
Intermediate HCR: 0
Total number of customers: 43

Date	Action
	Office suspended. Reason suspended:
	Suspension notice sent to Headquarters.
01/03/2007	Postmaster vacancy occurred. Reason: retired OIC: Career: 0 Noncareer: 1 Other Employees: 1
05/05/2011	District manager authorization to study.
05/12/2011	Questionnaires sent to customers. Number sent: 73 Number Returned: 34 Analysis: Favorable 5 Unfavorable 20 No Opinion 9
	Petition received. Number of signatures: 0 Concerns expressed:
	Congressional Inquiry received: No Concerns expressed:
06/13/2011	Proposal and checklist sent to district for review.
06/22/2011	Government Relations and Retail Operations notified by district 10 days before the 60-day posting (PS Form 4920 attached).
06/13/2011	Proposal and invitation for comments posted and round-dated.
09/12/2011	Proposal and invitation for comments removed and round-dated. Comment Analysis: Favorable 0 Unfavorable 13 No Opinion 0 13
None	Premature PRC appeal received. Concerns expressed:
06/08/2011	Updated PS Form 4920 completed (if necessary).
09/01/2011	Certification of the official record.
	District transmittal of official record to vice president, Delivery and Retail, and copy of transmittal letter to vice president, Area Operations.
	Headquarters logged in official record (option entry).
	Record returned to district for additional consideration.
	Record returned as not warranted.
	Final determination posted at affected office(s) and round-dated.
	Final determination removed and round-dated.
	Postal Bulletin Post Office Change Announcement form sent to Headquarters.
	No appeals letter received from Headquarters.
	Appeal to PRC received.
	PRC opinion received on appeal: Affirmed: Remanded: USPS Withdrawn:
	Address management systems notified to updated AMS report.
	Discontinuance announced in Postal Bulletin No.: Effective date:

Review Coordinator/person most familiar with the case:

MARY ANDERSON
Name/Title
MARY ANDERSON
District Post Office Review Coordinator

(605) 333-2738
Telephone Number
(605) 333-2738
Telephone Number

☒

09/19/2011

VICE PRESIDENT, DELIVERY AND POST OFFICE OPERATIONS
UNITED STATES POSTAL SERVICE
475 L'ENFANT PLAZA ROOM 5621
WASHINGTON DC 20260-5621

SUBJECT: Official Record

Enclosed for your review and approval is the official record to discontinue the Witten Post Office.

All appropriate actions have been taken, and we have considered the concerns/comments of affected customers. The record has been thoroughly reviewed, and all necessary documentation is included. All documents in the record are numbered and contain docket and item numbers on each page and a chronological index of all documents in the record is included. Effective and regular service will be provided to community residents by permanently implementing the alternative service proposed.

Refer questions about this Post Office discontinuance to Mary Anderson, Post Office Review Coordinator, at (605) 333-2738 or Steven Carter Manager Post Office Operations.

JOHN DIPERI
DISTRICT MANAGER
PO BOX 7500
SIOUX FALLS, SD 57117-7500

Enclosures:

One copy of record (<http://hqcsopps.usps.gov/public/dis/4E/P1388093.pdf>)
Headquarters acknowledgment of receipt of official record (optional)
Self-addressed envelope

cc: Vice President, WESTERN Area (no enclosures)

Headquarters Acknowledgment of Receipt of Official Record

The official record to consolidate the WITTEN was received by 09/23/2011.

Please contact the Headquarters coordinator at (916) 916-8315 or the address below for additional information regarding its status.

475 L'ENFANT PLAZA SW ROOM 6700
WASHINGTON DC 20260-6700

Enclosure: (self-addressed envelope)

***Note:** The acknowledgment form is optional and to be used at the district's discretion. Please provide the following memorandum **and a self-addressed return envelope** if you wish to receive an acknowledgment of Headquarters receipt of the record.

Date of Posting: 10/21/2011

Date of Removal: 11/22/2011

FINAL DETERMINATION TO CLOSE
THE WITTEN, SD POST OFFICE
AND ESTABLISH
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is issuing the final determination to close the Witten, SD Post Office and provide delivery and retail services, by highway contract route service under the administrative responsibility of the Winner Post Office, located 16 miles away.

The postmaster position became vacant when the postmaster retired on January 03, 2007. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office was studied for possible closing or consolidation due to the following reasons: Vacant office, declining workload.

The Witten Post Office, an EAS-53 level, provides service from 09:00 - 12:30 - 13:00 - 14:00 Monday - Friday, 09:00 - 10:30 Saturday and lobby hours of 09:00-12:30 & 1:00-2:00 on Monday - Friday and 09:00-10:30 on Saturday to 43 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged three transaction(s) accounting for three minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by highway contract route service. Office receipts for the last 3 years were: \$11,669 (30 revenue units) in FY 2008; \$11,080 (29 revenue units) in FY 2009; and \$9,674 (25 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On May 23, 2011, representatives from the Postal Service were available at the Witten Post Office/Town Hall to answer questions and provide information to customers. 16 customer(s) attended the meeting.

On May 12, 2011, 73 questionnaires were distributed to delivery customers of the Witten Post Office. Questionnaires were also available over the counter for retail customers at the Witten Post Office. 34 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 5 favorable, 20 unfavorable, and 9 expressed no opinion.

When this final determination is implemented, delivery and retail services will be provided by the Winner Post Office, an EAS-18 level office. Window service hours at the Winner Post Office are from 0830 to 1630, Monday through Friday, and 0900 to 1030 on Saturday. There are 245 post office boxes available.

The proposal to close the Witten Post Office was posted with an invitation for comment at the Witten Post Office and Winner Post Office from June 29, 2011 to August 30, 2011. The following additional concerns were received during the proposal posting period:

1. **Concern:**

Customer expressed a concern about package delivery and pickup.

Response:

Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to 1/2 mile off of the line of travel, at a designated place, such as on your porch or under a carport. For carrier pick up of packages, you can contact the administrative Post Office, letting the carrier know that you have a package available for pick up. The carrier can deviate from the line of travel in order to receive packages. The rural carrier will accept letters, flats or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Packages over 13 ounces may be picked up if the postage was printed online or with a traceable meter.

2. **Concern:**

Customer expressed a concern about the loss of the community bulletin board at the PostOffice.

Response:

3. **Concern:**

Customers expressed a concern about irregular hours that the rural route serves the community

Response:

The customer expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn, and then meet the carrier to receive services. Retail services may also be obtained at the administrative post office located _____ miles away.

4. **Concern:**

Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community

Response:

The customer expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

5. **Concern:**

Customers felt inclement weather and poor road conditions might impede delivery

Response:

The customer expressed a concern about inclement weather and poor road conditions, that this might impede delivery. Both inclement weather and heavy mail volume can cause deviations from the normal delivery schedule. However, the carrier is required to provide a vehicle of adequate size, equipped with necessary equipment (chains or snow tires, warning lights or signs, etc.) to serve the route safely and efficiently and in accordance with federal, state, and local motor vehicle laws and regulations.

6. **Concern:**

Customers felt inclement weather and poor road conditions might impede delivery.

Response:

Both inclement weather and heavy mail volume can cause deviations from the normal delivery schedule. However, the carrier is required to provide a vehicle of adequate size, equipped with necessary equipment (chains or snow tires, warning lights or signs, etc.) to serve the route safely and efficiently and in accordance with federal, state, and local motor vehicle laws and regulations.

7. **Concern:**

Customers felt the loss of a post office would have a detrimental effect on the business community

Response:

The customer expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the suspended Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.

8. **Concern:**

Customers said they would miss the special attention and assistance provided by the personnel at the Post Office

Response:

The customer stated that you would miss the special attention and assistance provided by the personnel at the suspended Post Office. Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed

9. **Concern:**

Customers said they would miss the special attention and assistance provided by the personnel at the Post Office.

Response:

Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed.

10. **Concern:**

Customers were concerned about obtaining services from the carrier

Response:

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order

made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

11. **Concern:**

Customers were concerned about senior citizens.

Response:

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

12. **Concern:**

Customers were concerned about vandalism of their mail box.

Response:

13. **Concern:**

You were concerned about having to travel to another post office for service

Response:

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

14. **Concern:**

You are concerned that small towns are the backbone of America and closing the Witten Post Office would hurt your town.

Response:

We appreciate your comments. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

15. **Concern:**

You stated that you live more than 15 miles from the post office and that you will have to drive further if the Witten post office closes. You also stated that the community spent a lot of money and time moving the post office to its present location 3 years ago with the assurance that you would then receive a 5 year contract. You feel that the post office should reimburse the community since they now want to close the office before the 5 years. You suggested there are other ways to save money rather than inflict hardship on veterans, disabled Native Americans, teachers and ranchers.

Response:

We appreciate your comments. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

16. **Concern:**

You stated that closing the post office would hurt your town and that small towns are the backbone of America.

Response:

We appreciate your concerns. Your letter will be included in the docket that is sent to the District Manager and Headquarters for consideration.

17. **Concern:**

You stated that closing the Witten Post Office would hurt your town and that small towns are the backbone of America.

Response:

We appreciate your comments and your letter will be included in the packet that is sent to the District Manager and to Headquarters.

18. **Concern:**

You stated that doing postal business with the carrier in inclement weather would not be feasible if the post office were to close. It would delay mail being sent out also. Closing the post office would have a detrimental effect of the community and businesses. You wondered why the Postal Service let Witten go the expense of fixing up the new location and giving you hope that you would keep the new office open.

Response:

We appreciate your comments and concerns. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

19. **Concern:**

You stated that it would be more feasible to keep the mailboxes in their present location for the carrier to deliver the mail. The customers would have easy access without having to stand in the cold and snow. You also stated that the community spent a lot of money, time, and effort into constructing the new building to house the post office.

Response:

This comment form and letter will be put into the docket which will be reviewed by the District Manager and Headquarters. The community meeting analysis included in the docket also contains customer comments about the possible alternate plan to keep the mailboxes inside. Headquarters will consider all these alternatives before making their final decision.

20. **Concern:**

You stated that, though your address is Winner, your home is located only 4 miles from the Witten Post Office and that you would like the post office to remain open to continue serving the people of Witten and the surrounding farmers.

Response:

We appreciate your concern. Your letter will be included in the packet sent to the District Manager and Headquarters for consideration.

21. **Concern:**

You stated your concern about the possible closing of the Witten Post Office.

Response:

We appreciate your concern. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

22. **Concern:**

You stated your concern over the possible closing of the Witten Post office.

Response:

We appreciate your concern and your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

23. **Concern:**

You were concerned that closing the post office would hurt the town and businesses.

Response:

We appreciate your comments. Your letter will be included in the packet that is sent to the District Manager and Headquarters for consideration.

24. **Concern:**

You were concerned that the post office was closing even though the representative at the meeting told you the post office would remain open for at least 6 months. You also stated that the community put a lot of money and work into moving the post office into the community hall in order to keep it open

Response:

The post office is still only being studied. The proposal is being posted for 60 days to give the customers the chance to read it and fill out their comment forms. When the posting ends, these comments will be sent to the District Manager and Headquarters for consideration. Then after the decision is made, the office will have another 30 day posting. You also stated that the community moved the post office into the community hall to keep it open. This has been documented in the packet that is sent to Headquarters for review.

25. **Concern:**

Can we set up a contract postal service here?

Response:

We can check on the regulations for that. The Winner Postmaster will take down your name and phone number and have Karen Frederickson from the district contact you.

26. **Concern:**

Do you think the Postal Service will become bankrupt?

Response:

We can borrow from the Federal Government but we have a maximum limit and it always has to be paid back. If there is no money coming in to repay those loans, we could become insolvent.

27. **Concern:**

How many post offices are being studied?

Response:

About 2000 nationwide.

28. **Concern:**

How would we mail large packages?

Response:

The route carrier would pick up your package, take it to Winner for weighing, and bill you the next day.

29. **Concern:**

I always thought the Postal Service was supported by the government. Why can't they bail you out?

Response:

We have not been supported by the government since 1972. The Postal Regulatory Committee oversees our actions and we cannot raise rates or make changes without their approval.

30. **Concern:**

I hear a lot of double talk about physical addresses. Why don't you acknowledge our physical address?

Response:

We acknowledge the primary address where you receive your mail. In city limits, the city engineers assign your address and the county assigns your 911 addresses. If your post office does not have city delivery, we do not acknowledge that address as your delivery address. I don't know why the UPS database kicks out your physical address after a month or so. You would have to take that up with them.

31. **Concern:**

If I rent a post office box but use my 911 address, my mail is always a day late.

Response:

If you use your 911 address, it probably gets presorted into the rural carrier's mail, which may not be sorted before you pick up your po box mail. It has to be rerouted to the Postmaster for delivery to your box.

32. **Concern:**

If I wanted to start an internet business and use click-n-ship, how would my packages be picked up?

Response:

The customer can request carrier pickup online. You have to buy/rent a scale and print your postage paid online labels. There are flat rate priority boxes available free and you also get free delivery confirmation if you print labels online.

33. **Concern:**

If post offices get closed, are they setting up other outlets for sales?

Response:

Yes, retail centers can be set up in a business, like in stores, banks, etc.

34. **Concern:**

If the Postal Service was a good business, then e-mail would not have taken over. If Witten closes, Winner gets the revenue. Once that happens, we'll never get the post office back. If we get a cluster box, will our address change?

Response:

The county will assign 911 addresses.

35. **Concern:**

Maybe more people should be made aware of the fact that you receive no tax support. We always thought our tax dollars were helping our local post offices.

Response:

The customer could let your opinions be known to your representatives, of course.

36. **Concern:**

So is this a failing business model?

Response:

We look at it as any business that is in financial trouble would look at it.

37. **Concern:**

The city built this community center/post office because the old post office was going to be sold. We did this at the town's expense to save our post office. Could we still use this building and the post office boxes for route delivery?

Response:

The carrier has to have 24/7 access to the boxes. If you put the box section in the vestibule of this building, the carrier would have access. I see the box section has locks so the carrier could swivel each section for loading the boxes, then swivel them back to lock for customer access. That way the boxes would be out of the weather and the carrier could access them easily. We will advise Headquarters that this would be a great idea for carrier delivery should the office be closed.

38. **Concern:**

There is a rumor that Winner is already putting in more post office boxes for Witten residents.

Response:

The customer r mail will never be delivered to Winner post office boxes unless you rent a box there. The mail would come by carrier from Winner to roadside mailbox or a cluster box.

39. **Concern:**

Traveling to Winner would not be practical. I probably wouldn't use the Postal Service

Response:

We also have products and services that are available if you have computer access, there are stamps by mail with your carrier, or you can call the Winner Post Office for carrier delivery.

40. **Concern:**

What are they looking at for studied offices?

Response:

Close proximity to another office, revenue, do we rent or lease building, how many hours the OIC works per day, mail volume, a number of things.

41. **Concern:**

What are you going to do when its -40 degrees with a cluster box on the road?

Response:

I can't address that until we know what's going to happen with your office. The carrier's do not clear the snow, that is the county, town, or homeowners responsibility.

42. **Concern:**

When we built this community center/post office, the district already gave it security clearance.

Response:

They might want to check it again if Headquarters approves to move the boxes to the vestibule but the town would be responsible for snow clearing for the carrier to get into the building.

43. **Concern:**

Why are post office boxes rent free?

Response:

They are not all free, you must live within 1/4 mile of the post office and not entitled to route delivery.

44. **Concern:**

Winner will get the box rents from our rural boxes if Witten is closed.

Response:

Rural delivery is free

45. **Concern:** With snow clearing, the county doesn't clear private property.
- Response:** Maybe the town can hire someone to clear locally.
46. **Concern:** You sell your database to other companies, such as UPS. If they need to deliver to my physical address, your database shows that my physical address is not in the record. So, they will not deliver my package.
- Response:** I'm not sure how to respond to that. If you rent a post office box, that is your address in our database. We do not list your physical address unless that is where you receive your mail on record.

Some advantages of the proposal are:

1. The rural and contract carriers may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the proposal are:

1. The loss of a retail outlet. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this final determination will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Witten is an unincorporated community located in TRIPP County. The community is administered politically by Tripp County/Witten town board. Police protection is provided by the Tripp County sheriff. Fire protection is provided by the Witten fire department. The community is comprised of retirees, commuters, self-employed, farming, ranching and those who commute to work at nearby communities and may work in local businesses.

Businesses and organizations include: Witten Feed & Grain Best Welding Village Grocery Bed & Breakfast Miss B Haven Goat Ranch Andersen Fencing J&J Quilting . Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Witten Post Office will be available at the Winner Post Office. Government forms normally provided by the Post Office will also be available at the Winner Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

1. **Concern:** Customer expressed a concern about nonpostal services
- Response:** The customer expressed a concern about nonpostal services. Nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.
2. **Concern:** Customer expressed a concern about the loss of the community bulletin board at the Post Office.
- Response:** Many retail outlets and grocery stores are now displaying a public bulletin board in which items can be posted for sale, and/or lost and found items can be posted, and a variety of other information. The administrative Post Office may have a public bulletin board which may be used to post the same information.

3. **Concern:**

Customer expressed a concern about the loss of the community bulletin board at the PostOffice.

Response:

4. **Concern:**

How does local post offices thrive?

Response:

Stamp sales, money order sales, box rents, mailing products, etc.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this final determination will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on January 03, 2007. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 15,743 with a breakdown as follows:

Postmaster Salary (EAS-53, No COLA)	\$ 15,350
Fringe Benefits @ 33.5%	\$ 5,142
Annual Lease Costs	<u>+ \$ 1,080</u>
Total Annual Costs	\$ 21,572
Less Annual Cost of Replacement Service	<u>- \$ 5,829</u>
Total Annual Savings	<u>\$ 15,743</u>

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

This is the final determination to close the Witten, SD Post Office and provide delivery and retail services by highway contract route service under the administrative responsibility of the Winner Post Office, located 16 miles away.

The postmaster retired on January 03, 2007. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. The workload has declined. Effective and regular service will continue to be provided by highway contract route service.

The Witten Post Office provided delivery and retail service to 43 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged three. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a Post Office for service. The Postal Service will save an estimated \$15,743 annually. A disadvantage to some will be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this final determination is warranted.

VII. NOTICES

- A. Support Materials. Copies of all materials upon which this final determination is based are available for public inspection at the Witten Post Office and Winner Post Office during normal office hours.
- B. Appeal Rights. This final determination to close the Witten Post Office may be appealed by any person served by that office to the Postal Regulatory Commission at 901 New York Ave NW, Suite 200, Washington DC 20268-0001. Appeals must be received by the Commission within 30 days of the date this final determination is posted. If an appeal is filed, copies of appeal documents prepared by the Postal Regulatory Commission or the parties to the appeal will be made available for public inspection at Witten Post Office and Winner Post Office during normal office hours.



Dean J Granholm
Vice President of Delivery and Post Office Operations

09/26/2011

Date



10/21/2011

OFFICER-IN-CHARGE/POSTMASTER
Witten Post Office

SUBJECT: Letter of Instructions Regarding Posting of the Witten Post Office Final Determination
Docket No. 1388093 - 57584

Please post in the lobby the enclosed final determination to close the Witten Post Office. The final determination must be posted in a prominent place from 10/21/2011 through close of business on 11/22/2011. It must be posted for at least 30 days and the first day does not count. Additionally, please take down the posted "Notice of Taking Proposal and Comments under Internal Consideration" and return to this office.

Round-date stamp the cover of the final determination on the date of posting and on the date of removal. Please send the final determination to me by close of business on 11/23/2011.

Additional copies of the final determination are enclosed. Provide them to customers upon request.

Also enclosed is the official record upon which this final determination is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in Administrative Support Manual. If you do not have photocopy equipment, take the customer's name, address and telephone number and contact the district for needed copies.

If there are any questions, please contact me at (605) 333-2738.

Sincerely,

A handwritten signature in cursive script that reads "Mary Anderson".

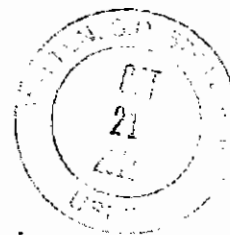
MARY ANDERSON
POST OFFICE REVIEW COORDINATOR
PO BOX 7500
SIOUX FALLS, SD 57117-7500

Enclosures:
Final Determination Official Record

DOCKET NO.
ITEM NO.
PAGE

57584
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1

Confirmed
Date of posting
10/21/11
MAnderson
PO Review Coord.
(11/18/11)



Date of Posting:

Date of Removal:

Memo to record.
This 30 day posting is scheduled to be removed
on 11/22/11.

MAnderson
PO Review Coordinator

FINAL DETERMINATION TO CLOSE
THE WITTEN, SD POST OFFICE
AND ESTABLISH
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE

DOCKET NUMBER 1388093 - 57584

DOCKET NO.

ITEM NO.

PAGE

57584

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2



Date of Posting:

Date of Removal:

Memo to record.

This 30 day posting is scheduled to be removed
on 11/22/11.

MAnderson

PO Review Coordinator

FINAL DETERMINATION TO CLOSE
THE WITTEN, SD POST OFFICE
AND ESTABLISH
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE

DOCKET NUMBER 1388093 - 57584



09/26/2011

DISTRICT MANAGER
PO BOX 7500
SIOUX FALLS, SD 57117-7500

ATTENTION: Post Office Review Coordinator

SUBJECT: Final Determination- WITTEN

The final determination to discontinue the subject Post Office is enclosed, along with a Postal Bulletin announcement form to be completed and returned to this office through the district.

Please provide public notice by prominently posting a copy of the final determination in the appropriate Post Office. Make a copy of the completed record available for public inspection during normal working hours at the Post Office during the mandatory 30-day posting period. Please note that the first day of the actual 30-day posting period begins at day "zero".

POSTAL BULLETIN - POST OFFICE CHANGE ANNOUNCEMENT

Complete the enclosed Postal Bulletin Post Office Change Announcement form in its entirety and send it to this office (in triplicate) on the day the final determination is removed. One form will be used to document the official record, one sent to the Accounting Systems Development office, and the third copy will be forwarded to the Headquarters Address Management. Please note that Headquarters Address Management will not announce any Post Office closing or consolidation except when requested in writing by this office. Announcement form mailing instructions are provided at the bottom of the form.

APPEAL

Providing there are no appeals to the Postal Rate Commission, the office will be officially discontinued the first Saturday that falls 60 days after posting the final determination. If the final determination is appealed, we will furnish you with appropriate instructions. Please contact this office if a different date is needed for the official discontinuance. It must be noted, however, that the law prohibits discontinuance sooner than 60 days after the date the final determination was posted.

NATIONAL FIVE-DIGIT ZIP CODE AND POST OFFICE DIRECTORY UPDATE

Please coordinate with your Address Management System (AMS) unit to make sure that the AMS database is updated according to existing Headquarters Address Management instructions. That request, however, shall not be made until this office has notified you in writing that no appeals are pending.

OFFICIAL RECORD

Chronologically file this memorandum in your copy of the official record. All final determination postings must be added to the record at the end of the 30-day public posting period. Do not send them to Headquarters. The official record should be archived at the district by the Post Office discontinuance coordinator after the appeal decision is rendered and/or the Post Office change announcement has appeared in the Postal Bulletin.

If you have any questions, please contact Rich Rudez at (202) 268-5062.

Thank you for your assistance.

A handwritten signature in dark ink, appearing to read "Dean J Granholm".

Dean J Granholm
Vice President Delivery and Post Office Operations

Enclosure: (2)

cc:
Vice President, Area Operations, WESTERN Area